

City of Lowell, Oregon
Minutes of the City Council Regular Session
November 15, 2022

The Regular Session was called to order at 7:03 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Maureen Weathers, Jimmy Murray

Members Absent: Tim Stratis

Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councillor Harris moved to approve the Consent Agenda as presented, second by Councillor Murray. PASS 4:0

Public Comments: None

Council Comments: None

City Administrator Report:

- CA Caudle presented report that included that the move in date for the new City Hall is November 18, open for business November 21.
- **Regarding the East Main Street property tomorrow a meeting with the DEQ representatives to discuss the steps needed for a “no further action” letter.**
- Met with a representative from Business Oregon brownfields grants yesterday. Business Oregon provides funding for environmental cleanup associated with economic development efforts. At the meeting, I will discuss the issues and goals with the E. Main Street property, along with possibilities for obtaining funding in case additional
- Planning commission approved the site plan review for a mixed-use development November 2, 2022
- Continued discussion with Sanipac on the franchise agreement on November 3, 2022
- Parks Committee met on November 3. At this meeting Committee member Tony Moreci volunteered to build the replacement benches for Paul Fisher Park. Tony and CA Caudle went to Jerrys to purchase the lumber and other materials November 8.
- CA attended the League of Oregon Cities small cities meeting in Brownsville November 9.
- November 10, CA took part in a webinar on the Recycling Modernization act which will be necessary to understand when negotiating the franchise agreement with Sanipac
- Representatives from three fencing companies have been contacted and have visited the site of 70 N Pioneer, to provide quotes for moving the fencing on the N Hyland side of the property. The City intends to market this property with the proceeds being directed to the loan for the 70 N Pioneer construction.
- In a review of our projected ending expenditures for the 70 N Pioneer project, we have estimated that there will be approximately \$20,000.00 of ARPA funding remaining. CA would like this to be directed towards the purchase of office furnishing for the project.
- Attended a webinar for Oregon State Archives today they have some solutions that will assist us in meeting our records retention and storage needs.
- Planning commission meeting is set for tomorrow, November 16, however the land use applicant has asked for a continued hearing. If the planning commission grants this the

meeting would occur in February 2023 and the meeting tomorrow would be about five minutes long.

- RAIN held an entrepreneur open house on November 7 at Stomping Grounds.

Public Works Report: None.

Police Report: October report provided in packet.

Old Business: None

New Business:

Councilor Harris made a motion to approve an “Agreement for engineering services” with Civil West Engineering and to authorize the City Administrator to sign. Seconded by Councilor Murray. PASS 4:0

Mayor Bennett made a motion to Table action until next Council meeting December 6. First reading of Ordinance #307, “An ordinance to amend sections 2.505, 2.506, 2.507, and 2.634 of the Lowell Revised Code relating to the Lowell public library concept of operations and power and duties of the Library Committee.” Councilor Murray Seconded. PASS 4:0

Mayor Bennett made a motion to Table action until next Council meeting December 6. First reading of Ordinance #308, “An ordinance to amend section 5.106 of the Lowell Revised Code relating to open burning.” Councilor Murray Seconded. PASS 4:0

Councilor Harris made a motion to approve Resolution 794. A resolution adopting policies for the Maggie Osgood Library. Seconded by Councilor Murray. PASS 4:0

Review letter from Oregon League of Cities regarding homelessness response and prevention services. Discussion, No action.

Other Business:

Crestview Estates update – cancelling the initial procurement process for the French drain for lot 12. A request for written quotes will be resubmitted for bids to the original bidders and others.

Mayor Comments: Mayors Round Table meeting coming up on Thursday 11-17-2022

Councilor Comments: Counselor Harris talked about the upcoming Covered Bridge Tree Lighting December 2, 2022

CA – requested a Special Meeting to decide the purchase of the office furniture for 11-21-2022 at 6pm via Zoom

Community Comments: None

Adjourn: 7:52 PM

Approved: 
Don Bennett, Mayor


Date

Attest: 
Jeremy Caudle, City Recorder


Date