City of Lowell, Oregon
Minutes of the City Council Regular Session & Public Hearing
March 21, 2023

The Regular Session was called to order at 7:02 PM by Mayor Bennett.

Members Present: Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray
Staff Present: CA Jeremy Caudle, Public Works Director Max Baker

Consent Agenda: Councilor Harris moved to approve the Consent Agenda as presented, second by Councilor Weathers. PASS 4:0

Public Comments:
Ken Hern - 40 Trailblazer Lowell- regarding the Easter Egg Hunt at Rolling Rock Park.
Council Comments: None

City Administrator Report: CA Caudle presented report which included

- Special Meeting on March 21 at 6pm for a public hearing and Council consideration of an addendum for the sale of the Main street property. Closing to targeted to be no later than March 29.
- Shade Tree Program, tree planting tentatively scheduled for March 17.
- Sanipac franchise Ordinance
- Surplus city properties-
    - Update on the Fence move for the vacant lot behind 70 N Pioneer
    - Partition plat for the old City Hall/Paul Fisher park ready to be filed
    - Rolling Rock Park Partition and preparation for market
- Blackberry Jam met March 14. Job descriptions and sign-up sheets
- Emergency Management planning meet on March 20
- State Audit Division granted audit extension
- City Engineer will meet Council April 4 for follow up discussion on SDC
- LIHWA program has assisted 23 households with an average of $450 – total $10,470.00

Public Works Report: Max Baker, Public Works Director presented report which included Update on installation of 70 New Water meters. 80 meters are left to complete. Line break by a contractor – corrected immediately, this affected 11 households. 10 new trees planted in Paul Fisher park. The previously planted trees were inspected and attended to as well. All are in good condition.
Police Report: February Patrol Log provided in packet.

Regular meeting recessed at 7:12pm
Public Hearing called to order at 7:12 pm

Second reading of Ordinance 309, "An Ordinance Adopting Text Amendments to Lowell's Development Code and Text Amendments to Lowell's Comprehensive Plan Codifying the Lowell Downtown Master Plan."

Public Comments:

Ken Hern- 40 Trailblazer Ct Lowell – regarding the lot size change
Council Comments: None
Public Hearing on Ordinance 309 closed at 7:20pm
Public Hearing on Ordinance 310 called to order at 7:20 pm

Second reading of Ordinance 310, "An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map."

Public Comments: None
Council Comments: None
Public Hearing on Ordinance 310 closed at 7:22pm

Regular session reconvened at 7:22 pm

Old Business

Councilor Harris made a Motion for a Second reading of Ordinance 309, "An Ordinance Adopting Text Amendments to Lowell's Development Code and Text Amendments to Lowell's Comprehensive Plan Codifying the Lowell Downtown Master Plan." Seconded by Councilor Stratis. PASS 5:0

Councilor Harris made a Motion to approve Ordinance 309. Seconded by Councilor Murry. PASS 5:0

Councilor Weathers made a Motion for a Second reading of Ordinance 310, "An Ordinance Approving the Rezoning of Properties Contained within the Boundaries of the Regulating Plan, Adopting a New Zoning and Comprehensive Plan Map, and a Revised Regulating Plan Map." Seconded By Councilor Stratis. PASS 5:0

Councilor Weathers made a motion to approve Ordinance 310. Seconded By Councilor Stratis. PASS 5:0

New Business

Councilor Stratis made a motion to direct Councilor Weathers and Councilor Murray to work with the City Attorney on preparing a draft new or amended City Administrator employment contract for further consideration by the City Council." Seconded by Councilor Harris. PASS 5:0

Mayor Bennett made a motion to direct Councilor Murray and Councilor Harris to work on a draft new or amended City Administrator performance evaluation instrument for further consideration by the City Council." Seconded by Councilor Weathers. PASS 5:0

Councilor Weathers made a motion to accept Tony Moreci volunteer application for the Blackberry Jam Committee. Seconded by Councilor Stratis. PASS 5:0

Discussion about the Grange Annual Easter Egg Hunt on April 8 at rolling Rock Park

Mayor Comments: None
Councilor Comments: Councilor Stratis will not be present for the April 4 Council meeting

Community Comments:
Bob Burr – 566 E 1st St. Lowell – Re the Easter Egg Hunt
Kathy Hatch – 533 Carol St – Opposed to the Doller General
Ken Hern – 40 Trailblazer Ct – concerned re the sale of the surplus property

Adjourn: 7:47 PM

Approved: _____ 4-18-23
Don Bennett, Mayor — Date

Attest: _____ 4/19/23
Jeremy Caudle, City Recorder — Date