

**City of Lowell, Oregon**  
**Minutes of the City Council Regular Session & Executive Session**  
**May 16, 2023**

The Regular Session was called to order at 7:02 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

**Staff Present:** CA Jeremy Caudle, Public Works Director Max Baker

**Consent Agenda: Councilor Harris made a motion to accept the modification of the Consent Agenda, second by Councilor Stratis. PASS 5:0**

**Public Comments:** None

**Council Comments:** None

**City Administrator Report:**

- Loan on the 205 E Main Street Property has been paid in full.
- On May 10 partition plat was filed for the Rolling Rock Park and Old City Hall property with the County Surveyor. When completed we will complete a request for qualifications for a real estate professional to assist in selling the properties.
- Responses are due by May 31 for the Integrator of Record; we have received numerous inquiries. Interviews, if needed, will occur June 5 and presented to the Council on the 6<sup>th</sup>.
- Emerald CPA has completed their field work with the goal to complete their audit in the next week or so.
- There has been a delay in receiving invoices from LCOG for legal and Planning work that has been completed since January, as soon as these are received the billing to recoup the city's costs for services will be issued.
- Staff met with North Shore LLC the Developer for the mixed use project on North Pioneer.
- Lowell School District fulfilled their conditions of approval to receive building permits for the classroom and weightroom project.
- The City annex to Lane County Emergency Management is in review.
- The SAM.gov registration has been renewed.
- ARPA report was submitted to the US Treasury Department prior to the April 30 deadline
- CA attended the BBJ Committee meeting on May 9.
- CA participated in the LOC "Small Cities Meeting" in Cottage Grove on May 12.
- Met with Councilors Harris and Murray to review proposed process for CA Annual evaluation.
- Focus of April and May is the budget

**Public Works Report:**

- May 6 was the Parks Committee Beautification Day, good turn out approximately 50 residents took advantage, and we had 16 volunteers. Will review the acceptable trash list for future use.
- New subdivision on East 4<sup>th</sup> had their meters installed



- Seasonal Temporary worker started.

**Police Report:** April 2023

**Old Business:** none

**New Business:**

**1. Councilor Weathers made a Motion approve John Petrie's appointment for the Budget committee. Seconded by Councilor Stratis. PASS 5:0**

**2. Councilor Harris made a Motion to authorize the CA to accept the offer for the city's surplus property at 19-01-14-24-04500 from TYJB LLC for \$90,000.00, contingent on the public hearing June 6th. Seconded by Councilor Murray. PASS 4:1. Mayor Bennett called for a roll call vote Bennett, Harris, Murray, Weathers Yea. Stratis Nay.**

**3. Councilor Stratis made a Motion to approve the process for the CA performance evaluation as outlined and that Councilor Murray prepare the preliminary final draft to present. Seconded by Councilor Weathers. 5:0**

**4. PW Director Baker presented on Traffic calming measures to assist with the issue of speeding along Main street.**

- **Options included using precast rubber speed bumps/humps.**
  - **Estimated cost \$400.00 - \$1000.00 for the product and \$1000.00-\$2000.00 installation cost**
- **Aggregate concrete speed bumps/humps**
  - **Estimated cost \$1500.00-\$2000.00 for the speed bump**
  - **\$2000.00-\$4000.00 per speed Hump**
- **Chicanes/chockers**
  - **Estimated between \$50,000.00- \$75,000.00.**
- **Corner extensions & bulb-outs**
  - **\$25,000.00-\$30,000.00 for the Bulb-out**
  - **Estimated total cost \$100,000.00-\$150,000.00.**
- **Radar speed signs**
  - **Prices range from \$3,000.00 - \$50,000.00 per sign not including installation.**
- **Narrowing of the road**
  - **Cost can range from \$200,000.00- \$300,000.00.**
- **Discussion by the Council about options and issues they have experienced.**
- **Max will contact the representative with Safe Schools to see if there may be an option for their input to assist.**

**5. Motion to approve an "Agreement for law enforcement services" with the City of Oakridge and to authorize the mayor to sign, was tabled. Councilor Stratis requested that the CA compile data that shows the financial effect that we are seeing from the current law enforcement contract. Also, requested that the CA inquire as to having the Oakridge Police Department attend the June 6<sup>th</sup> meeting to give more information.**

**6. Councilor Weathers made a Motion to approve an "Agreement for judicial services" with Segarra Law, LLC. Seconded by Councilor Harris. Councilor Stratis had concerns regarding increasing without the data to back up the financial effect. Councilor Stratis asked if there was any ability to increase fees. CA answered that he would get that**

information. Mayor Bennett called for a roll call vote Bennett, Harris, Murray, Weathers Yea. Stratis Nay. PASS 4:1.

7. Councilor Harris made a motion to approve a quote with LiftOff for software subscriptions in the amount of \$5,236.80 and to authorize the City Administrator to sign. Seconded by Councilor Murray. PASS 5:0

**Other Business:**

1. The city has been asked by the League of Oregon Cities to host the "Small Cities" meeting in August.
2. CA brought attention to BBJ committee having been approached by a winery to attend the Festival. OLCC application has been completed and the winery will be responsible for monitoring their own booth.

**Mayor Comments:** None

**Councilor Comments:** None

**Community Comments:**

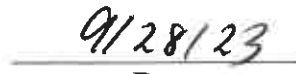
**Bob Burr 566 E 1<sup>st</sup> St**, commented on the increase for the Judge. Inquired as to if there has been information collected re if the Beer vendor was successful in the previous events.

**Adjourn: 8:126 PM**

Approved:   
Don Bennett, Mayor

  
Date

Attest:   
Jeremy Caudle, City Recorder

  
Date