

**City of Lowell, Oregon**  
**Minutes of the City Council Regular Session**  
**July 18, 2023**

The Regular Session was called to order at 7:01 PM by Mayor Bennett.

**Members Present:** Mayor Don Bennett, Gail Harris, Tim Stratis, Maureen Weathers, Jimmy Murray

**Staff Present:** CA Jeremy Caudle, Public Works Director Max Baker

Councilor Weathers made a Motion to approve the Consent Agenda as presented, seconded by Councilor Stratis. PASS 5:0

**Public Comments:**

Hall O'Regan, 62 E 3<sup>rd</sup> St – Thanked the CA for putting a report in The Bridge regarding the restrooms at Paul Fisher Park. He also stated that as he lives right across the street from the park, he sees when the people go to the rear of the building.

**Council Comments:** None

**Staff Report:**

City Administrator:

- The City received the finalized disbursement of the full loan amount for the 70 N Pioneer St construction project.
- CA approved a special event permit for Rolling Rock Park for the first weekend in July.
  - Would like to investigate updating out special event policy
- June 23, the CA, Councilors Weathers, Murray, and Harris met with the directors of the McKenzie Valley Long-Term Recovery Group and Locals Helping Locals
- Met with the new owners of the recently sold lot on N Hyland and answered questions
- Met with LRFDP Chief Dragt and LRAPA to update the City's new open burn policy
- Submitted the required budget certifications for the new 2023-2024 budget to the Oregon Department of Administrative Services, as well as the Lane County Assessor
- Worked with the City Attorney to get the Auditor RFP completed.
- Waiting on the Governor's signature for House Bill 5506 appropriation of \$306,420.00 for the water treatment plant upgrades
- Ordinance Codification will likely cost more than \$5000.00 and will need Council approval once we have the quote in hand
- Code compliance and sweep will take place after the Blackberry Jam
- Along with Public Works Director met with representatives of Lane County Parks and Recreation to discuss renewal of the IGA for the Covered bridge.
- As the Council indicated selecting a utility rate study consultant, the sale of the old City Hall and the portion of Rolling Rock Park were not high on the "must haves" list. The list will be reevaluated after the Auditor selection process is complete.

**Public Work Director**

- Staff ordered equipment and a dust control agent to help with dust control on East 1st Street while waiting for repairs to be completed.
- The remaining trees have been ordered for the Paul Fisher Park Shade Tree Program.
- Staff is looking at different options for maintain Sunridge open space park
- East 1st and Hyland Lane 4-way stop discussion
- Hunter submitted his application for his Water Treatment Level II
- Staff is working on changing the remaining 33 water meters
- Nick passed his Wastewater Treatment Level II
- Max submitted his application for Collections Level II

**Recess regular meeting at 7:20 PM**

**Open the public hearing** at 7:20 PM for Resolution 810, “A resolution adopting capital improvement projects and establishing fees for a water treatment and distribution system development charges.”

**Public Comments: None**

**Closed the Public Hearing at 7:26 PM**

**Open the public hearing** at 7:27 PM for Resolution 811, “A resolution adopting capital improvement projects and establishing fees for a parks system development charge.”

**Public Comments: None**

**Closed the Public Hearing at 7:27 PM**

**Reconvened regular Meeting at 7:27 PM**

**New Business:**

Council Harris made a Motion to approve Resolution 810, “A resolution adopting capital improvement projects and establishing fees for a water treatment and distribution system development charges.” Seconded by Councilor Stratis. **PASS 5:0**

Council Murray made a Motion to approve Resolution 811, “A resolution adopting capital improvement projects and establishing fees for a parks system development charge.” Seconded by Councilor Stratis. **PASS 5:0**

Councilor Stratis made a Motion to authorize the City Administrator to issue a “Request for proposals for professional auditing services.” Seconded by Councilor Murray. **PASS 5:0**

Councilor Murray made a Motion to approve invoice #PO-LOW-I2023-00 with City/County Insurance Services in the amount of \$38,715.40 for property and liability insurance renewals and to authorize the City Administrator to sign. Seconded by Councilor Harris. **PASS 5:0**

Councilor Stratis made a Motion to approve Resolution 812, “A resolution to correct Resolution 807 regarding the employee pay scale for the fiscal year beginning July 1, 2023. Seconded by Councilor Murray. **PASS 5:0**

Discussion of goal setting session with the City Council –  
CA will send a meeting poll for possible date

**Mayor Comments:** None


**Councilor Comments:** None

**Community Comments:** Dean Rea Retired Journalist, introduced Lydia Plahn journalist student he is mentoring through the Highway 58 Herald. She is a recent Lowell high school graduate.


**Adjourn: 7:50 PM**

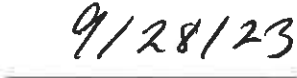
Approved:

  
Don Bennett, Mayor

  
Date

Attest:

  
Jeremy Caudle, City Recorder

  
Date

