

Lowell City Council
Regular Meeting
Tuesday, September 19, 2023 at 7:00 pm

Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
 - In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
 - By email to: admin@ci.lowell.or.us.
-

Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. May 2, 2023 City Council regular meeting
2. May 16, 2023 City Council regular meeting
3. June 6, 2023 City Council regular meeting
4. June 20, 2023 City Council regular meeting
5. June 27, 2023 City Council special meeting
6. July 18, 2023 City Council regular meeting
7. August 1, 2023 City Council regular meeting
8. August 15, 2023 City Council regular meeting
9. August 26, 2023 City Council regular meeting
10. August 2023 check register

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library Director
4. City of Oakridge – police report for July and August, 2023

Old Business

New Business

1. Review proposals for professional auditing services and vote to approve a contract with one of the firms that submitted proposals. – Discussion/ Possible action

List of firms that submitted proposals, along with cost of first year of service to complete financial statement audit for the fiscal year ending June 30, 2023:

- a. Accuity Certified Public Accountants – \$20,000
- b. Hanford & Associates, LLC – \$11,000
- c. KDP Certified Public Accountants, LLP – \$38,000
- d. Sensiba – \$27,800
- e. Umpqua Valley Financial – \$24,300

At this time, City Council may vote to approve a contract with one of the firms that submitted a proposal.

Recommended motion:

City Council Meeting Agenda

“I move to approve and authorize the City Administrator to sign a personal services contract for auditing services with [STATE THE NAME OF THE FIRM] for an initial term of 5 years for the amounts listed in [STATE THE NAME OF THE FIRM]’s fee proposal, contingent on the completion of the ‘notice of intent to award’ and bid protest periods.”

2. Motion to approve Resolution 813, “A resolution adopting priorities for the 2023-2024 fiscal year.” – Discussion/ Possible action
3. Motion to approve job descriptions for the Utility Worker 1 and Utility Worker 2 positions. – Discussion/ Possible action
4. Review U.S. Economic Development Administration (EDA) “Distressed Area Recompete Pilot Program” information provided by Lane County Community and Economic Development. – Discussion/ Possible action
At this time, City Council may vote to approve a partner letter regarding the City of Lowell’s participation in a workforce needs assessment plan, to be led by Lane County.

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting

AGENDA AMENDED 09/18/2023