Lowell City Council Regular Meeting Tuesday, November 1, 2022 at 7:00 p.m.

Lowell Rural Fire Protection District Fire Station 1 389 N. Pioneer Street, Lowell, OR 97452

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
- In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
- By email to: admin@ci.lowell.or.us.

Regular Meeting Agenda

<u>Call to Order/Roll Call/Pledge of Allegiance</u> Councilors: Mayor Bennett ____ Harris ___ Stratis ___ Weathers ___ Murray ____

Approval of Agenda

<u>Consent Agenda</u>

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

The meeting location is accessible to pesons with disabilities. A request for an interpreter for the hearing impaired of other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Council Comments (three minutes per speaker)

Staff Reports

Public Hearings

<u>Old Business</u>

<u>New Business</u>

- Review proposals for Crestview Estates storm drainage construction project Discussion/ Possible action <u>Recommended motion: "I move to approve bid number RBC2022-389 by RiverBend</u> <u>Construction in the amount of \$11,340 and to authorize the City Administrator to sign."</u>
- Review proposal from S&F Land Services to record sewer easement on 205 E. Main Street – Discussion/ Possible action <u>Recommended motion: "I move to approve the October 11, 2022 additional</u> <u>professional surveying services proposal from S&F Land Services in the amount of</u> <u>\$5,295 and to authorize the City Administrator to sign."</u>
- 3. Review "Amendment number 1 to agreement for improvements in the case of public improvements for the Sunset Hills Subdivision of assessor's map #19011421, tax lot 500.

Recommended motion: "I move to approve 'Amendment number 1' to the 'Agreement for improvements' with Bahen Investment Group, LLC and to authorize the Mayor to sign."

Other Business

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

<u>Adjourn</u>

City of Lowell City Council



Type of item:

Procurement

Item title/recommended action:

Review proposals for Crestview Estates storm drainage construction project – Discussion/ Possible action

Recommended motion: "I move to approve bid number RBC2022-389 by RiverBend Construction in the amount of \$11,340 and to authorize the City Administrator to sign."

Justification or background:

McDougal Bros. Investments was required to install public improvements associated with the Crestview Estates subdivision. One those of those public improvements was a French drain along the eastern property line for lot 12. (See p. 4 of the included "Public improvements plan," note 59.) McDougal Bros. failed to install the French drain, which is now causing drainage issues on lot 12.

The drain was to be installed on property east of lot 12, which McDougal Bros. previously owned, and a private utility easement is recorded along the intended location of the drain. McDougal Bros. has since sold that property to Lookout Point LLC. The owner of Lookout Point LLC has stated that they will not give McDougal Bros. permission to access their property to complete the work.

After discussion with both parties, the City has reached an understanding where the City will contract directly with the contractor to install the drain. In turn, McDougal Bros. will reimburse the City for the work.

The City has obtained 3 quotes to perform the work. RiverBend Construction is the lowest bidder. Their bid assumes that McDougal Bros. provides the gravel, which McDougal Bros. has agreed to do.

The City also informed Lookout Point LLC of the apparent successful bidder, with a deadline of Wednesday, October 26 to express any concerns. As of this writing, the City has not heard any concerns from Lookout Point LLC related to the plan stated above.

City of Lowell City Council

Type of item:	Procurement

The City Administrator will not authorize the work until we have either: a check from McDougal Bros. to pre-pay for the work or a written promise from them to reimburse the City once the work is completed.

Bid tabulation: RiverBend Construction - \$11,340 (gravel to be provided by McDougal Bros.) Portable Rock Production - \$19,710 Covey Excavation - \$17.483 76

Budget impact:

Expenditure of \$11,340, to be reimbursed by McDougal Bros.

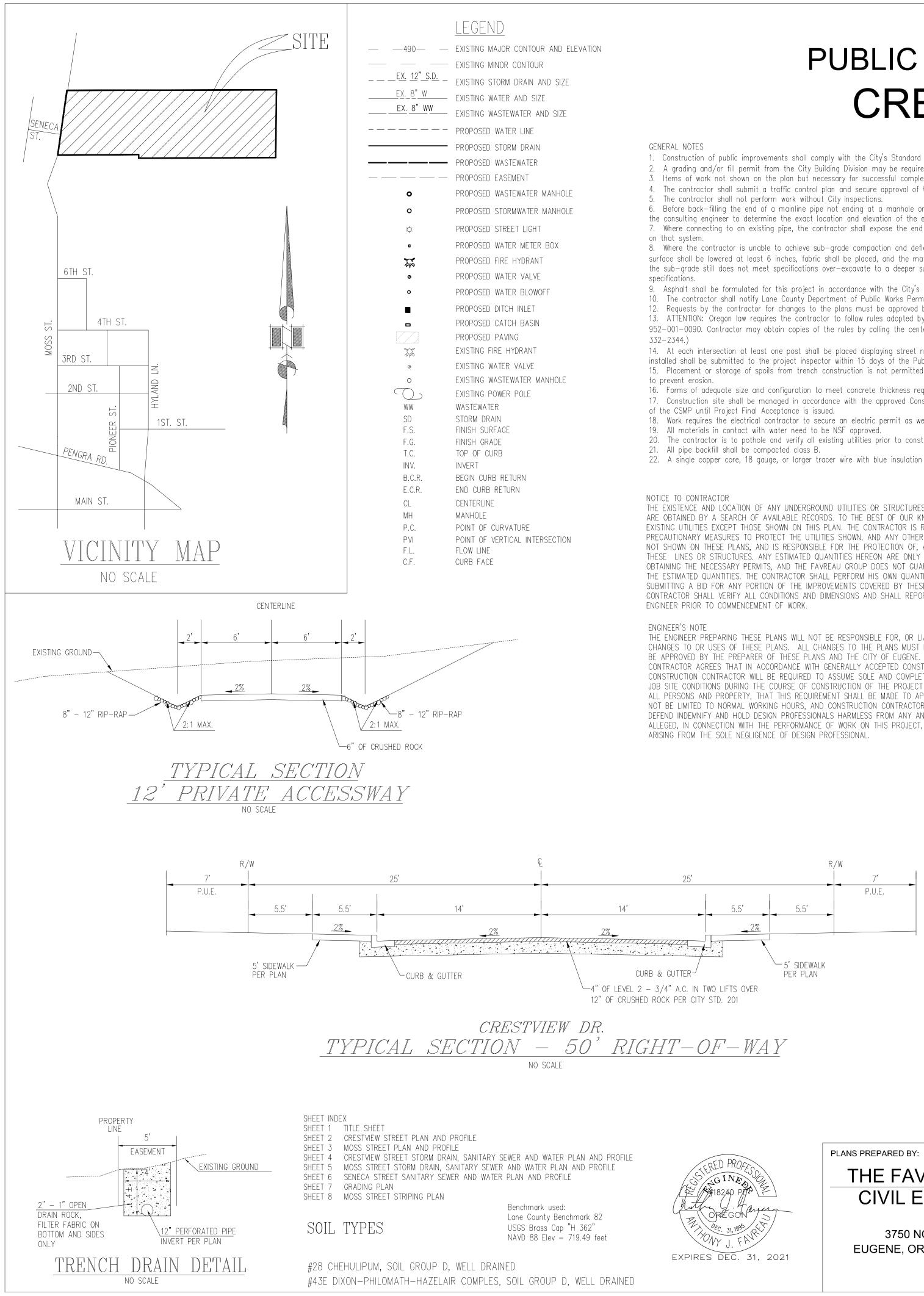
Department or Council sponsor:

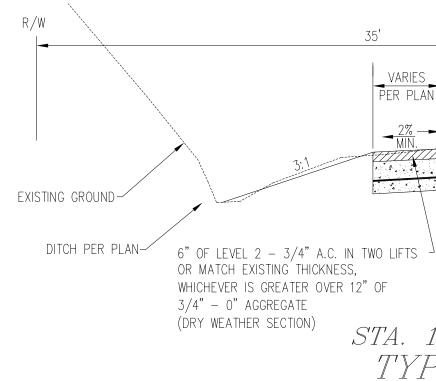
Public Works

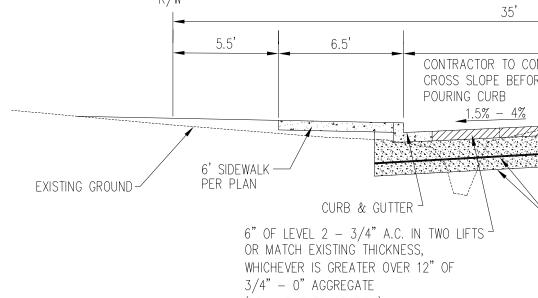
Attachments:

"Public improvements plan" for Crestview Estates; quotes from 3 contractors listed in bid tabulation

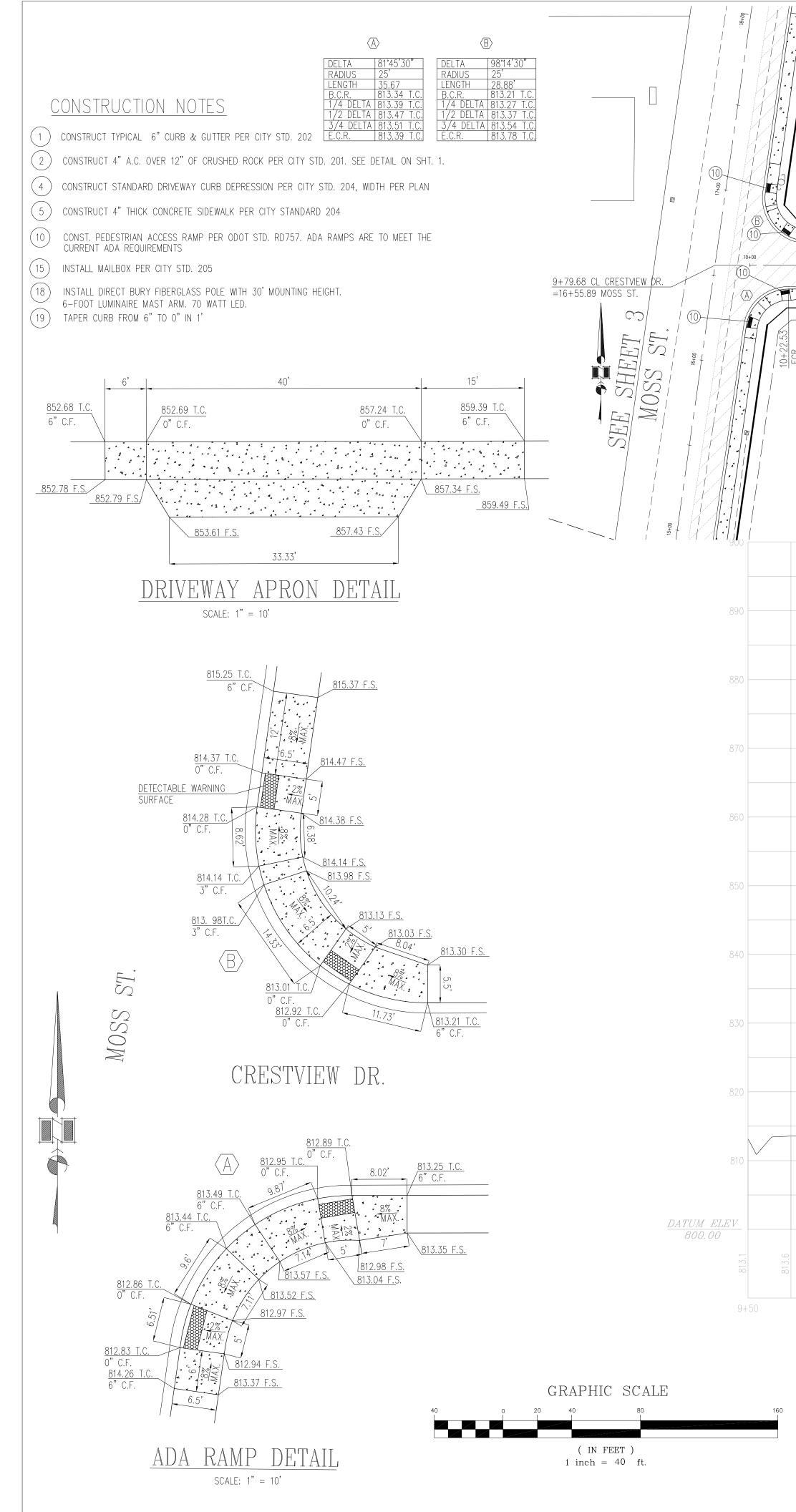
Meeting date: 11/01/2022





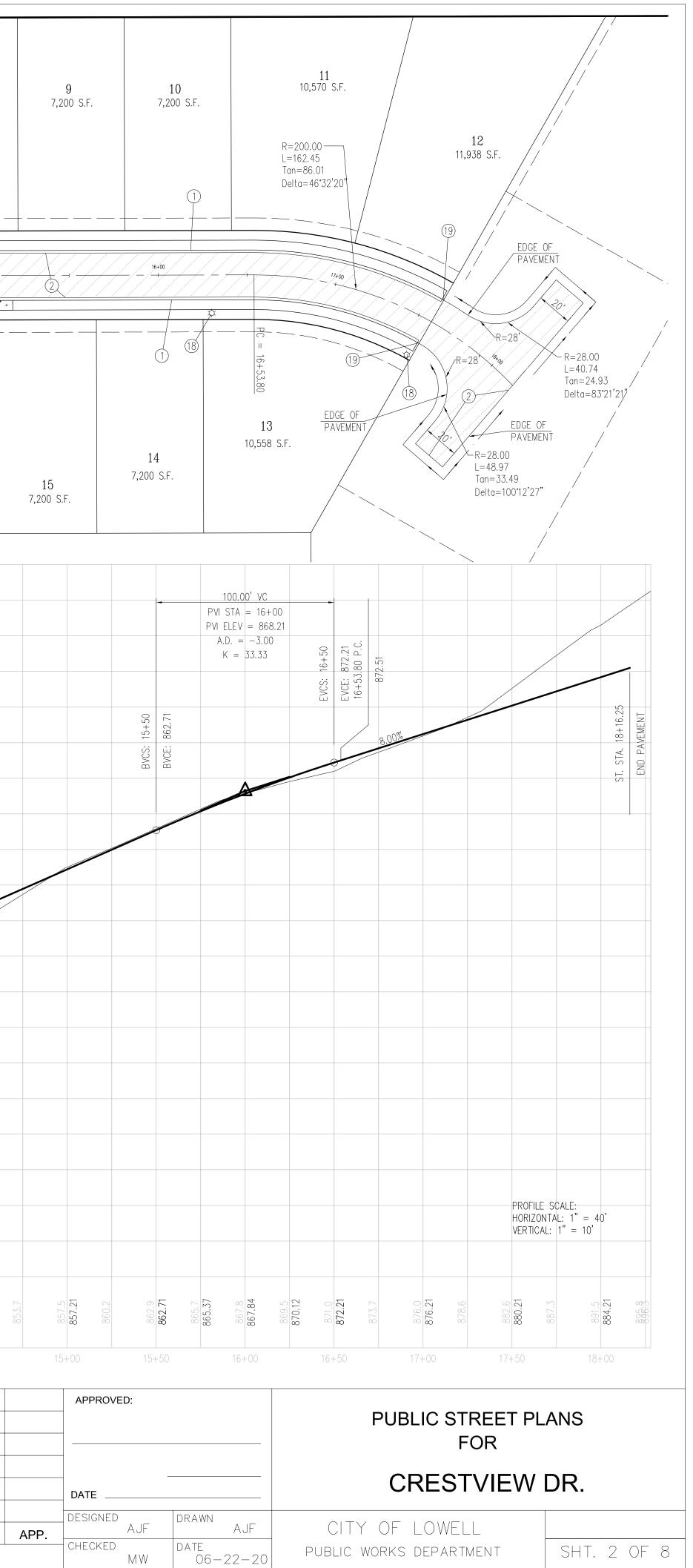


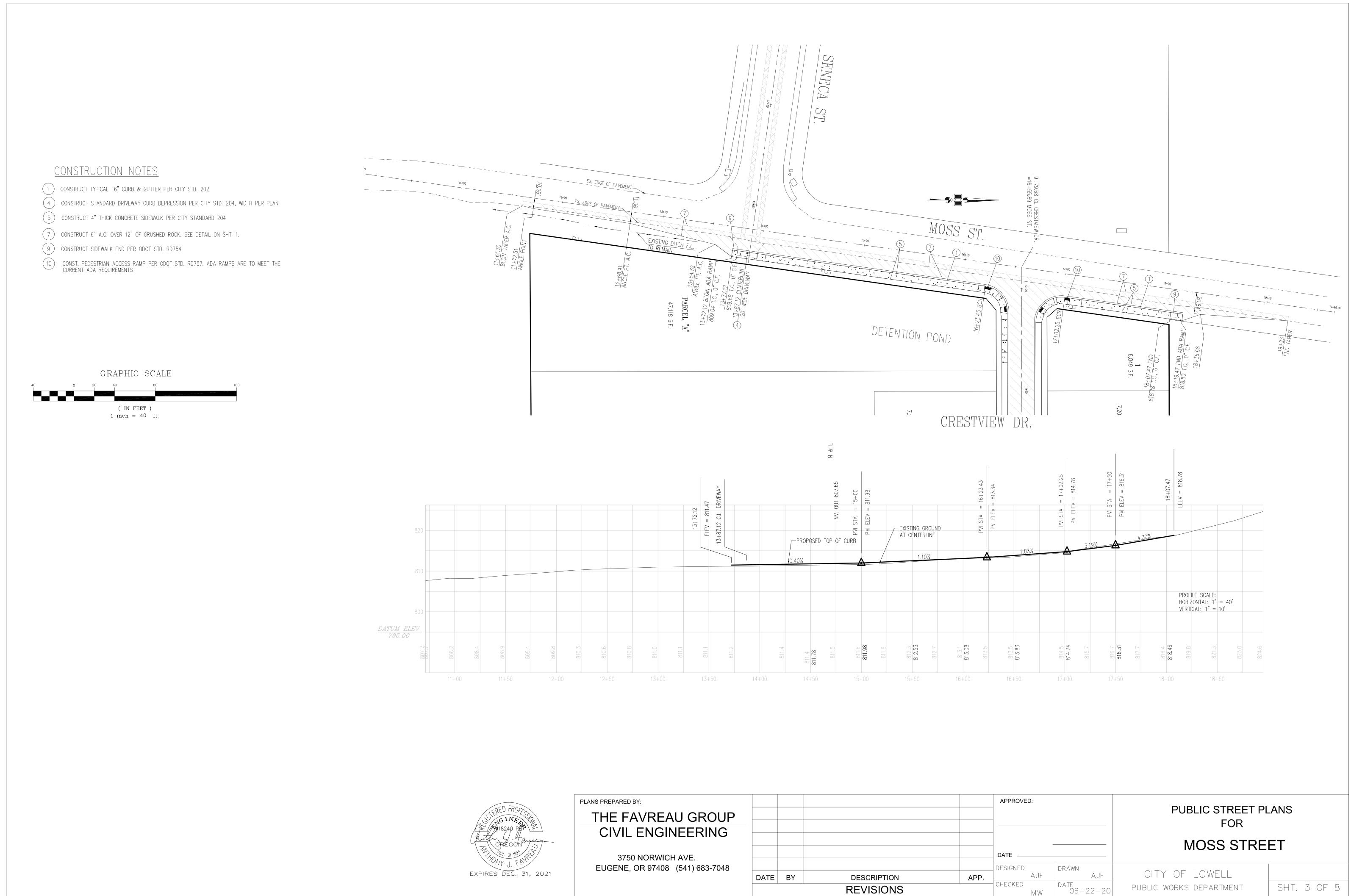
	IPROVEMENT		5: 1	VARIES <u>12" OPENING</u> 810.00+ BOTTOM WD	2' 814.0± TOP 3:1 MAX 2: 12" STORM DRAIN]
ERAL NOTES Construction of public improvements shall comply with the City's Standard Specifi A grading and/or fill permit from the City Building Division may be required for or Items of work not shown on the plan but necessary for successful completion of The contractor shall submit a traffic control plan and secure approval of the pla The contractor shall not perform work without City inspections. Before back-filling the end of a mainline pipe not ending at a manhole or cleand consulting engineer to determine the exact location and elevation of the end of Where connecting to an existing pipe, the contractor shall expose the end of the that system. Where the contractor is unable to achieve sub-grade compaction and deflection 'ace shall be lowered at least 6 inches, fabric shall be placed, and the material r- sub-grade still does not meet specifications over-excavate to a deeper sub-bas cifications. Asphalt shall be formulated for this project in accordance with the City's Standar The contractor shall notify Lane County Department of Public Works Permit Sect Requests by the contractor for changes to the plans must be approved by the ATTENTION: Oregon law requires the contractor to follow rules adopted by the O -001-0090. Contractor may obtain copies of the rules by calling the center. (N -2344.) At each intersection at least one post shall be placed displaying street name si alled shall be submitted to the project inspector within 15 days of the Public Imp Placement or storage of spoils from trench construction is not permitted on ha prevent erosion. Forms of adequate size and configuration to meet concrete thickness requireme Construction site shall be managed in accordance with the approved Constructio the CSMP until Project Final Acceptance is issued. Work requires the electrical contractor to secure an electric permit as well as ir All materials in contact with water need to be NSF approved. The contractor is to pothole and verify all existing utilities prior to construction All pipe backfill shall be compac	any construction activity outside of the rights-of-way an this project will be required by the City. In from the City and County at least five (5) working day but, the contractor shall perform the TV inspection as re- the pipe. In existing pipe and allow the engineer to verify exact loco standards required by the specifications, as determined be emoved shall be replaced with 11/2"-0 crushed rock and e depth as directed by project engineer and repeat the rd Specifications. ion 24 hours before beginning work in the County right consulting engineer and the City before the changes are regon Utility Notification Center. Those rules are set forth ote: the telephone number for the Oregon Utility Notifica gns for both intersecting streets. A "sign schedule" indic provement Permit date. rd surface streets within public right-of-way. Spoils stor ints shall be used around outsides of outside-drop manner in Site Management Plan (CSMP). Contractor is responsible inspection services from the Building Permit Services Divisi and report all descrepencies to the engineer.	As prior to starting work. quired by the standard specifications and allow ation and elevation before laying any new pipe y field inspection and testing, the sub-grade compacted according to the specifications. If process until the sub-grade meets of-way. implemented. n in OAR 952-001-0010 through OAR tion Center is (503) 232-1987 or (800) ating names and locations of all signs to be ed in other right of way areas shall be covered oles. e for implementing and maintaining components on to assure National Electric Code compliance.	BASE OF THE PON 2. THE BASE OF T SOIL, LOAM, AND O A MINIMUM OF 0.2 MINIMUM FOC REQU GROWING MEDIUM. 3. ALL SILT INTRU THE CONSTRUCTION EQUAL NUMBE ZONE A (AT CAREX OBNU JUNCUS PATI	12" OF COL PROVIDE 2' MULCH TO MEDIUM GR OF THE CONSTRUCTED MEDIUM, INCLUI O SHALL BE A MINIMUM OF 12 INCHES HE POND SHALL INCLUDE A CONSTRUC COMPOST. THE FRACTION OF ORGANIC O (I.E., 40–50%) ORGANIC MATTER. IF JIREMENT, THEN THE CONSTRUCTED ME USION FROM THE STORM DRAIN FACILIT I MEDIUM. R OF PLANTS FOR EACH ZONE SPACE AND BELOW RIM ELEVATION) ZONE PTA 4" POTS 754 EACH CAMAS	CTED MEDIUM COMPRISING A MIXTURE OF SAND, CARBON (FOC) IN THE CONSTRUCTED MEDIUM S THE GROWING MEDIUM DOES NOT CONFORM TO DIUM WOULD BE PLACED IN ADDITION TO THE RY SHALL BE REMOVED PRIOR TO THE PLACEMEN D ONE FOOT ON CENTER OVER THE ENTIRE FACB (ABOVE RIM ELEVATION)SSIA QUAMASH4" POTS 232 EACH AMPSIA CAESPITOSA 4" POTS 232 EACH	SUBSTANCES OR APPLY 2" OF ER PLANTING. AT THE NATIVE HALL BE THIS REQUIRED
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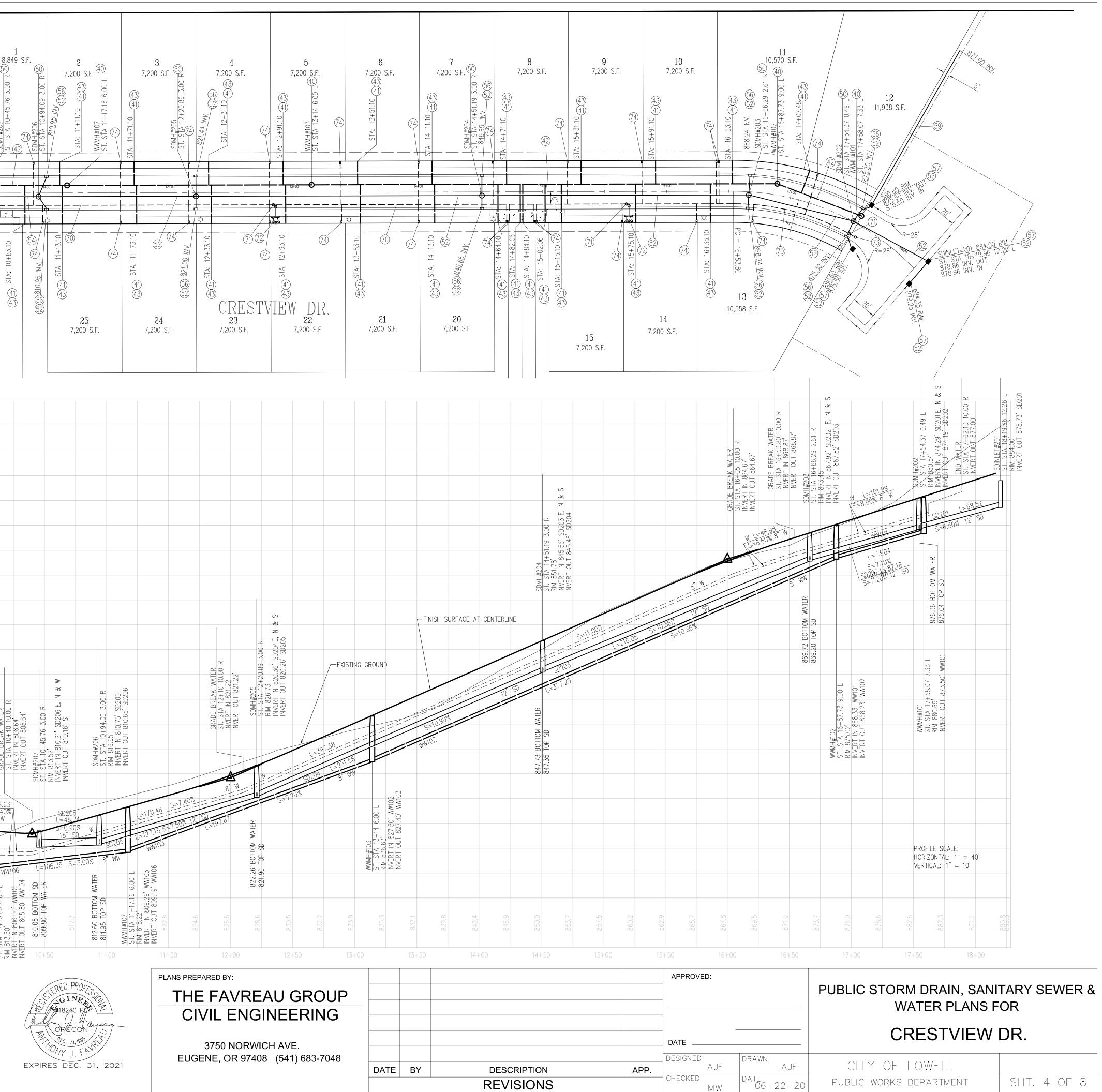


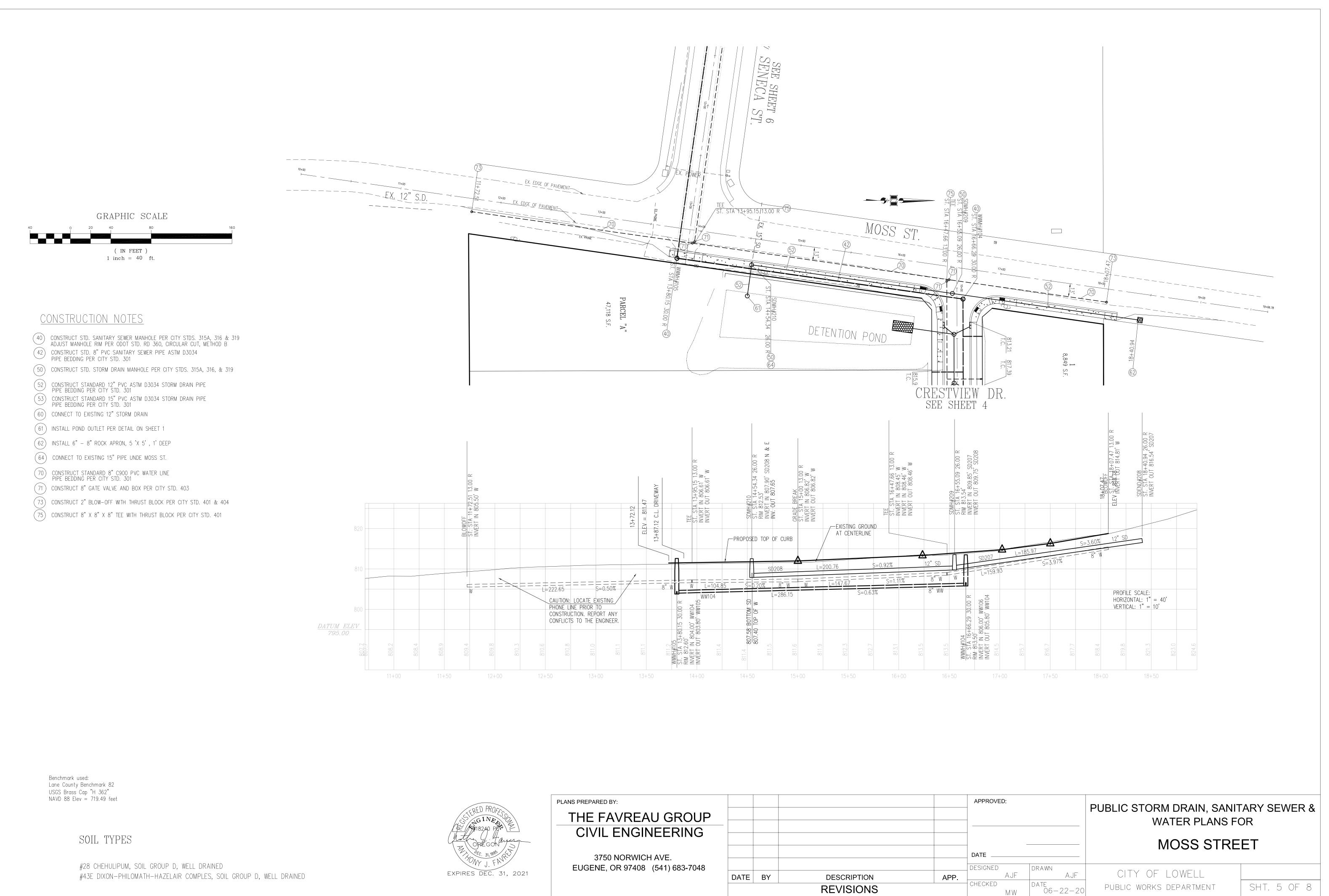
	PLANS PREPARED BY:				
STERED PROFESS	THE FAVREAU GROUP				
18240 PE					
(Author f. Jargers					
DEC. 31, 1995	3750 NORWICH AVE.				
MY J. FANN	EUGENE, OR 97408 (541) 683-7048				
EXPIRES DEC. 31, 2021		DATE	BY	DESCRIPTION	
				REVISIONS	

PUBLIC WORKS DEPARTMENT

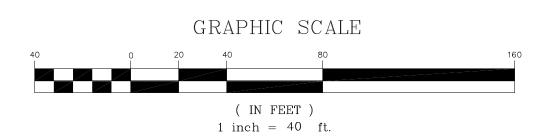
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GRAPHIC SCALE (IN FEET) 1 inch = 40 ft.	Moss Normalize Image: Selection of the selection o
WATER CROSSING NOTE: ALL WATER AND STORM DRAIN CROSSING OF LESS THAN 1.5' CLEAR, SHALL HAVE A FULL STICK OF WATER PIPE CENTERED ON THE	900
CROSSING.	890
CONSTRUCTION NOTES	
40 CONSTRUCT STD. SANITARY SEWER MANHOLE PER CITY STDS. 315A, 316 & 319 ADJUST MANHOLE RIM PER ODOT STD. RD 360, CIRCULAR CUT, METHOD B	880
(41) CONSTRUCT STD. 4" PVC SANITARY SEWER PIPE LATERAL ASTM D3034 PER CITY STD. 311 ALL SEWER SERVICE LATERALS ARE TO HAVE CLEANOUTS. PIPE BEDDING PER CITY STD. 301	
 (42) CONSTRUCT STD. 8" PVC SANITARY SEWER PIPE ASTM D3034 PIPE BEDDING PER CITY STD. 301 (43) INSTALL STD. 8" X 6" TEE, ASTM D3034 	870
50 CONSTRUCT STD. STORM DRAIN MANHOLE PER CITY STDS. 315A, 316, & 319	
52) CONSTRUCT STANDARD 12" PVC ASTM D3034 STORM DRAIN PIPE PIPE BEDDING PER CITY STD. 301	860
 CONSTRUCT STANDARD 18" PVC ASTM D3034 STORM DRAIN PIPE PIPE BEDDING PER CITY STD. 301 CONSTRUCT STANDARD 21" PVC ASTM D3034 STORM DRAIN PIPE PIPE BEDDING PER CITY STD. 301 	
56 CONSTRUCT CATCH BASIN PER CITY STD. 304 (57) CONSTRUCT DITCH INLET PER CITY STD. 308	850
(57) CONSTRUCT DITCH INLET PER CITT SID. 308 (58) CONSTRUCT 10' X 20' RIP RAP APRON. ROCK SIZE = $8" - 12"$ DIAMETER, 1.5' MIN. THICKNES	SS
59 CONSTRUCT TRENCH DRAIN PER DETAIL ON SHEET 1	ATER 000 R
$\begin{pmatrix} 61 \end{pmatrix}$ construct detention pond outlet structure per detail on sheet 1 $\begin{pmatrix} 63 \end{pmatrix}$ connect catch basin with a minimum 12" diameter water tight opening. Per detail hi	HEREON 830
(70) CONSTRUCT STANDARD 8" C900 PVC WATER LINE PIPE BEDDING PER CITY STD. 301	IEEEON NVERT IN 808:45, RADE BREAK WA
71) CONSTRUCT 8" GATE VALVE AND BOX PER CITY STD. 403	
(72) CONSTRUCT FIRE HYDRANT PER CITY STD. 402 AND THRUST BLOCK PER CITY STD. 401 (73) CONSTRUCT 2" BLOW-OFF WITH THRUST BLOCK PER CITY STD. 401 & 404	820 W L=48.6 S=0.40
74 CONSTRUCT 1" WATER SERVICE LATERAL WITH WATER METER BOX CITY STD. 407 WATER METER BOX IS TO BE SET WITHIN 3' OF PROPERTY LINE	8" W
(75) CONSTRUCT 8" X 8" X 8" TEE WITH THRUST BLOCK PER CITY STD. 401	
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	800+01 1
TYPICAL CITY OF LOWELL CATCH	
BASIN PER CITY STD. NO. 304	
CATCH BASIN CONNECTION DETAIL	





	PLANS PREPARED BY:				_
STERED PROFESSO	THE FAVREAU GROUP				_
18240 PE	CIVIL ENGINEERING				
(Author Gregon Starting					
DEC. 31, 1995	3750 NORWICH AVE.				
EVELEES DES 71 0001	EUGENE, OR 97408 (541) 683-7048				
EXPIRES DEC. 31, 2021		DATE	BY	DESCRIPTION	
				REVISIONS	



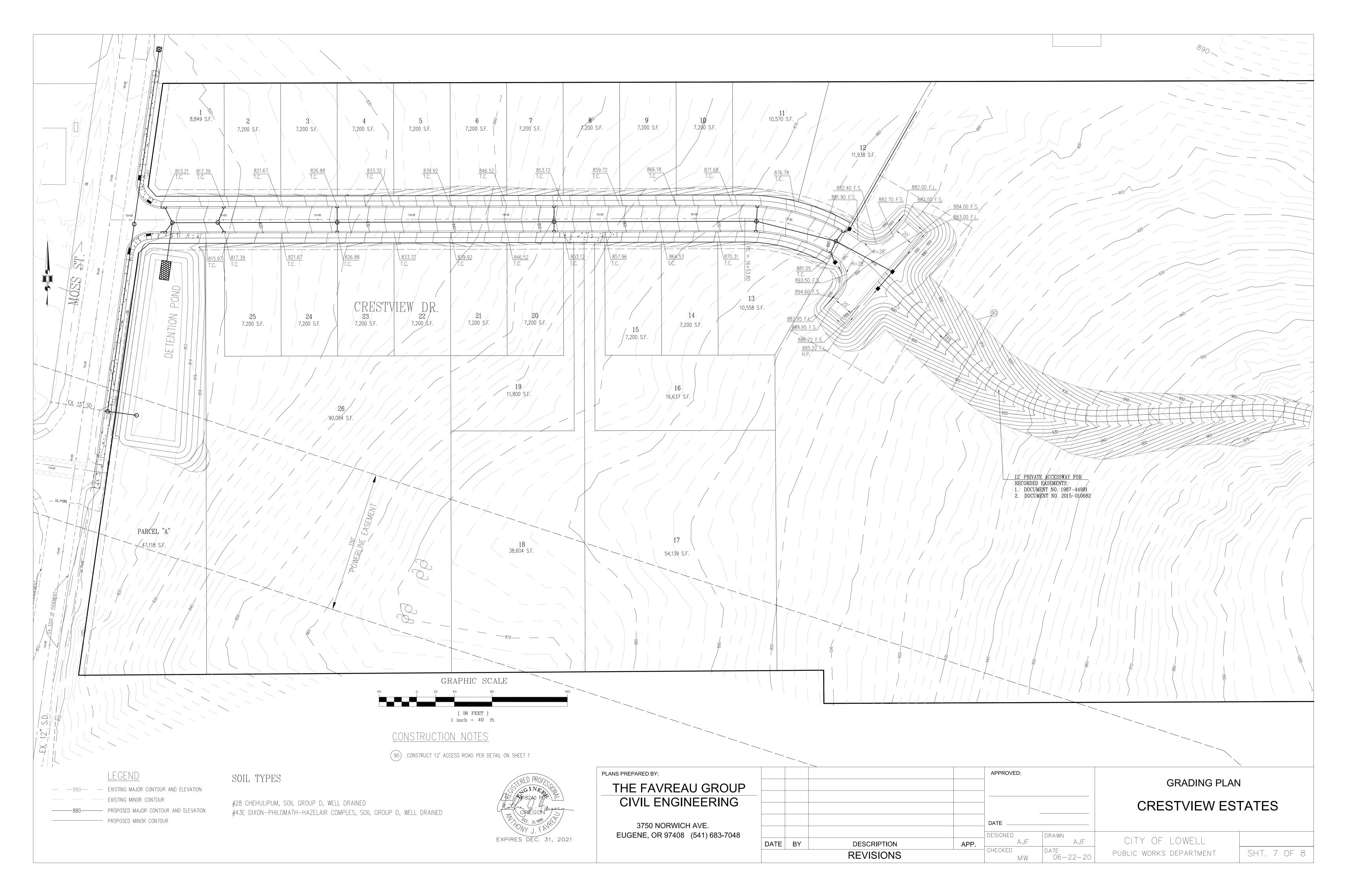
- (76) 12" -8" HOT TAP (CITY WILL NEED TO BE PRESENT DURING THE HOT TAP)
- (75) construct 8" X 8" X 8" TEE WITH THRUST BLOCK PER CITY STD. 401
- (71) CONSTRUCT 8" GATE VALVE AND BOX PER CITY STD. 403
- (70) CONSTRUCT STANDARD 8" C900 PVC WATER LINE PIPE BEDDING PER CITY STD. 301
- PIPE BEDDING PER CITY STD. 301
 CONSTRUCT STD. SANITARY SEWER MANHOLE PER CITY STDS. 315A, 316 & 319
 POUR MANHOLE BASE IN PLACE TO MATCH EXISTING PIPE ELEVATIONS.
 ADJUST MANHOLE RIM PER ODOT STD. RD 360, CIRCULAR CUT, METHOD B
- (42) CONSTRUCT STD. 8" PVC SANITARY SEWER PIPE ASTM D3034 PIPE BEDDING PER CITY STD. 301
- $\underbrace{40}$ Construct std. sanitary sewer manhole per City stds. 315a, 316 & 319 Adjust manhole RIM per odot std. Rd 360, circular cut, method b
- 30 STREET CUT PER CITY STD. 211

CONSTRUCTION NOTES



	PLANS PREPARED BY:				
ESTERED PROFESS	THE FAVREAU GROUP				
18240 PETP 7	CIVIL ENGINEERING	-			
Autra fitayen					
2. C. 31, 1995	3750 NORWICH AVE.				
WY J. FANN	EUGENE, OR 97408 (541) 683-7048				
EXPIRES DEC. 31, 2021		DATE	BY	DESCRIPTION	
				REVISIONS	

	APPROVED:		PUBLIC STORM DRAIN, SANI WATER PLANS F	
	 _ DATE		SENECA STR	EET
APP.	DESIGNED AJF CHECKED MW	DRAWN AJF DATE 06-22-20	CITY OF LOWELL public works department	SHT. 6 OF 8



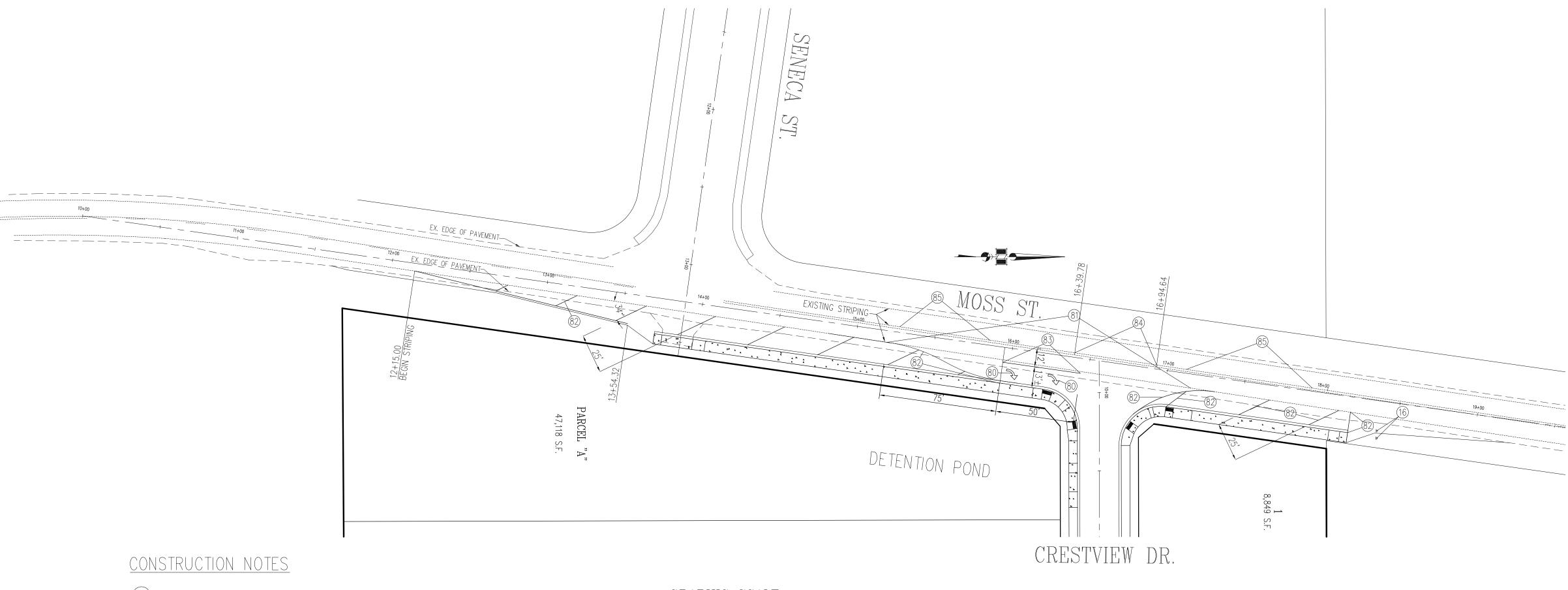
<u>CONSTRUCTION NOTES</u>

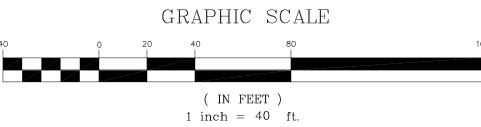
(16) RELOCATE EXISTING SIGNS

10+00 ----

- (80) PAINT RIGHT TURN ARROW PER MUTCD STDS.
- (81) REMOVE EXISTING WHITE STRIPE
- (82) PAINT 4" WHITE STRIPE
- (83) W-2 8" WHITE STRIPE
- (84) REMOVE EXISTING DOUBLE YELLOW STRIPE
- 85) RETAIN EXISTING DOUBLE YELLOW STRIPE

NOTES: 1. ALL STRIPING MATERIALS ARE TO BE FROM THE ODOT QULIFIED PRODUCT LIST. 2. LANE COUNTY TO APPROVE STRIPING LAYOUT IN THE FIELD PRIOR TO FINAL STRIPING.





	PLANS PREPARED BY:			
FRED PROFESS	THE FAVREAU GROUP			
hather I forest	CIVIL ENGINEERING			
OREGON 25C. 31, 1995 VY J. FAN	3750 NORWICH AVE. EUGENE, OR 97408 (541) 683-7048			
EXPIRES DEC. 31, 2021		DATE	BY	DESCRIPTION
				REVISIONS

	-		STRIPING PLAN	l				
	-		MOSS STREET					
	DATE							
APP.	DESIGNED AJF CHECKED	DRAWN AJF DATE	CITY OF LOWELL					
	MW	06-22-20	PUBLIC WORKS DEPARTMENT	SHT. 8 OF 8				

APPROVED:

RiverBend Construction

90520 Coburg Rd Coburg, OR 97408 USA Phone: (541) 683-5741 Fax: (541) 683-5798

ССВ # 177967

То:	City Of Lowell	Contact:	Max Baker
Address:	PO Box 490	Phone:	
	Lowell, OR 97452 U.S.A.	Fax:	
Project Name:	Crestview Estates Stormline	Bid Number:	RBC2022-389
Project Location:	Crestview Estates, Lowell	Bid Date:	10/19/2022

RiverBend Construction is pleased to present the following Proposal: CCB# 177967

Item Description	Estimated Quantity	Unit	Total Price
12" Perf Line. No Rock Included, Delivered By McDougal Bros. To Jobsite	140.00	LF	\$11,340.00
Includes Removal Of Excavation Offsite.			

Total Bid Price: \$11,340.00

Notes:

- Price includes one (1) Mobilization
- This Proposal is valid for 10 Days.
- Excluded are: Performance Bonds, Permits, Unsuitable Subgrade and/or Over-Excavation, Removal or Abandonment of Existing Wells, Septic Tanks, Hazardous Waste Testing, Removal or Disposal.
- Engineering, Testing, Surveying and Permits.
- Layout & Striping
- RiverBend Construction, Inc., will not be responsible for poor drainage due to design and/or slopes at less than 1-1/2%.
- This proposal is subject to asphalt oil escalation.
- TERMS & CONDITIONS. RiverBend Construction, Inc., agrees to perform all of the paving/construction work as described on the estimate form according to the plans and specifications for the project and/or verbal instructions as presented to RiverBend Construction, Inc., by the owner or its representative for purposes of preparing this estimate. These plans and specifications and/or instructions are by this reference incorporated into this estimate.2. RiverBend Construction, Inc., agrees that the owner may make any necessary changes in the plans and specifications for the work covered by this estimate and contract that may be deemed necessary during the progress of the work, without invalidating this contract but no change shall be binding until agreed to in writing by RiverBend Construction, Inc.. If any such change results in additions or reductions in the amount of work and/or materials required, the owner and RiverBend Construction, Inc., shall negotiate and agree upon an equitable change to the contract price.3. In the event that RiverBend Construction, Inc., is delayed in the performance of any of its obligations as a result of strikes, unavailability of materials, weather conditions or any other cause beyond the reasonable control of RiverBend Construction, Inc., then the time for completion shall be extended for the period of the delay.4. Should concealed or unknown conditions below the surface of the ground or within existing structures otherwise at variance with the conditions indicated by the plans & specifications available for the estimate, or otherwise differing materially from those generally recognized as inherent in work of the character provided for in this contract, be encountered, the contract price shall be equitably adjusted upon claim by RiverBend Construction, Inc..5. In case the work should, before completion, be wholly or partially destroyed by fire, defective soil, earthquake, act of God, or by any one other than RiverBend Construction, Inc., then the loss occasioned thereby shall be wholly sustained by the owner.
- 6. TERMS OF PAYMENT:

A. Lump Sum: The lump sum price given is the exact amount for the work to be performed based on the Approved plans and specifications. If, however, there are changes in the original scope of the project, RiverBend Construction, Inc., reserves the right to claim for additional compensation for the portion of the work that was not included in the original bid.

B. Project Pricing: The project price given is approximate. This price is subject to measurement of final quantities on unit prices specified. The owner shall arrange for its representative to provide all measurements in writing to RiverBend Construction, Inc., at the earliest practical time. If these measurements are not available, then RiverBend Construction, Inc., shall provide all such measurements.

C.RiverBend Construction, Inc., shall make progress billings for the work completed on or about the 30th of each month, and the payment on each such billing shall be due and payable in full on the 10th of the month following the progress billing. A late charge of 1 1/ 2% (18% Annual Percentage Rate) will be imposed on past due balances. Final billing is due 10 days after receipt of the final billing invoice.

D. RiverBend Construction, Inc., shall have the right to stop work on the project and claim a Construction Lien if payments are not made in a timely manner.

7. RiverBend Construction, Inc., reserves the right to subcontract all or any portions of the project without written consent of the owner. Owner shall not assign this contract or the property covered without written consent by RiverBend Construction, Inc., which shall not be reasonably withheld.

8. In the event any suit or action is instituted by either party, the prevailing party shall be entitled to reasonable attorney's fees. In addition, owner agrees to pay all collection costs incurred by RiverBend Construction, Inc., in attempting to recover all or any portion of the contract price.

9. The owner agrees to obtain and pay for all permits, licenses, official inspections, etc., unless otherwise stated on the face of the estimate.
10. If the owner or its authorized representative insists upon completion of the work against the advice of RiverBend Construction, Inc., because of weather or subsurface conditions, the owner assumes all risks for defects and all extra costs due to such conditions.

11. Guarantee: All material is guaranteed to be as specified and all work to be completed in a workmanlike manner according to standard practices. Riverbend Construction, Inc., will warranty all workmanship for a period of one year from date of completion against defects in labor only.

• this estimate is subject to credit approval, and is not binding on RiverBend Construction, Inc., until approved by authorized signatures.

• General Exclusions: Performance Bonds, Engineering, Testing, Surveying, Permits, Unsuitable Subgrade and/or Over-Excavation, Rock Excavation, Removal or Abandonment of Existing wells or Underground Tanks, Hazardous Waste Testing, Removal or Disposal, Layout and Striping.

Bid is based on DRY WEATHER construction.

- This proposal shall be included in any subcontract agreement.
- Due to unstable market conditions, rising fuel and raw materials costs, RiverBend Construction Inc. requests that you carefully
 evaluate material costs and the duration of price protection we are able to offer and plan accordingly. We value your business
 and will do our best to communicate changes in market conditions while assisting you through this difficult situation. Due to
 current unstable price conditions, unless specifically stated otherwise, the prices in this proposal are subject to change and
 material will be invoiced at the prices in effect at the time of shipment.

ACCEPTED:	CONFIRMED:
The above prices, specifications and conditions are satisfactory and hereby accepted.	RiverBend Construction
Buyer:	
Signature:	Authorized Signature:
Date of Acceptance:	Estimator: Mike Moff
	mike.moff@rbmaterials.com

Portable Rock Production

P.O. Box 465 Pleasant Hill, OR 97455-0465

Estimate

Date	Estimate #
10/20/2022	39

ess	Name / Addre
 LL	CITY OF LOWE
~~	on of home

			Project
Description	Qty	Cost	Total
JOB: FRENCH DRAIN PROJECT			non series and a series of the
EXCAVATING - TRENCHING	1	7,650.00	7,650.00
LABOR	1	1,800.00	1,800.00
TRUCK WITH OPERATOR - 120 CUBIC YARDS OF 1 1/2 OPEN ROUND ROCK	1	5,780.00	5,780.00
12"X140' PERFORATED PIPE	1	2,830.00	2,830.00
FILTER CLOTH	1	650.00	650.00
CONCRETE CUTTING	1	500.00	500.00
MISC. FITTINGS - MORTAR	1	500.00	500.00
		L	
		Total	\$19,710.00

Covey Excavation, LLC.

Estimate

			DA	TE 10/21/2022
MAILING	700 Q Street Springfield, OR 97477	Recipient TO		EYATIO
	Phone: 541-525-6307			
	CCB# 236853		City Of Lowell	
			Attn: Max Baker	
DESCRIPTION:				AMOUNT
Dig 150 foot 4 x 4 ditch	and install 12 inch perf drain pipe ar	nd fabric. Back fill with drai	n rock and cover.	
Tie into drain system ar	nd grout.			17,483.76
Price includes:				
Excavator and oprator,	Trucking, Materials, and Labor			
	Trucking, Materials, and Labor nents and Landscaping, moving any	unknown unground infrast	ructure.	
		unknown unground infrast	ructure.	
		unknown unground infrast	ructure.	
		unknown unground infrast	ructure.	
		unknown unground infrast	ructure.	
		unknown unground infrast		
Price Excludes: Abater		unknown unground infrast	ructure.	17,483.76
		unknown unground infrast		17,483.76
Price Excludes: Abater		unknown unground infrast		17,483.76

Thank You For Your Business!

City of Lowell City Council

Type of item:	Procurement

Item title/recommended action:

Review proposal from S&F Land Services to record sewer easement on 205 E. Main Street – Discussion/ Possible action Recommended motion: "I move to approve the October 11, 2022 additional professional surveying services proposal from S&F Land Services in the amount of \$5,295 and to authorize the City Administrator to sign."

Justification or background:

Staff are requesting City Council approval of surveying services to record a sewer easement on 205 E. Main St. This will ensure that they City has access to the sewer line once the property is sold. City Council approved a surveying services contract with S&F Land Services at its 11/2/2021 through a competitive request for proposals process. Since S&F Land Services has already completed survey work in this area, City staff believe that hiring S&F Land Services will reduce the time and costs needed to complete this additional work. L.R.C. Sec. 2.106(d) allows City Council to award a contract without competition for personal services contracts for " the continuation of work by a contractor who performed preliminary studies, analysis or planning for the work under a prior contract." City staff believe that this section applies to this agenda item.

Budget impact:

Expenditure of \$5,295 for surveying services

Department or Council sponsor:

Community Development

Attachments:

Professional surveying proposal from S&F Land Services

Meeting date: 11/01/2022

S&F Land Services

October 11, 2022

CIVIL WEST Attn: Matthew Wadlington Email: <u>mwadlington@civilwest.net</u> Phone: 541.982.4373

RE: 205 & 295 E Main Sewer Easement – Add Length – Survey Proposal

Mr. Wadlington,

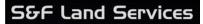
On behalf of S&F Land Services, I am pleased to submit this proposal to provide additional professional surveying services for the property at 205 & 295 E Main St in Lowell, OR.

Scope of Work:

- 2. <u>Extended Sewer Easement:</u>
 - a. Field ties to three more existing Sewer Manholes to define centerline of easement (See items in Green on enclosed Exhibit B and C).
 - b. Model the recently received deed 2022-030079 (See items in Blue on enclosed Exhibit B).
 - c. Revised the previously prepared Legal Description and Sketch for the extended sewer easement across Subject Property

Assumptions:

- i. NOT included in this scope of work (these can be added if required)
 - a. Marking boundary lines
 - b. Full Boundary Survey (scope only includes resolving the North and West boundary lines)



Deliverables:

i. Signed PDF of legal description and sketch.

Schedule:

i. Deliverables could be furnished within 3 weeks of contracted notice to proceed.

Fees:

The fees for the scope of services as described above will be on a fixed fee basis. Additional services requested and approved by the Client not described herein will be billed as a Contract Addendum.

PROPOSED FEES	<mark>\$2,315</mark>
2. Extended Sewer Easement	\$2,315
Existing Fees:	\$2,975
1. Existing Task 1	\$2,975
New Proposed Total:	\$5,295

EXPENSES

invoiced at cost plus 10%

A. Plotting and Shipping (if hard copies requested)

If this proposal is acceptable to you, please sign a copy of this letter and return it to us as our notice to proceed. Signing this document is a promise to pay for services as outlined above, and acknowledgment of our enclosed terms and conditions. I appreciate the opportunity to provide this proposal for your consideration. If you have any questions or concerns, please feel free to call me at (503) 345-0328.

Sincerely,

Chris Sherby, PLS – Owner S&F Land Services

_____(Date Accepted)

(Signature)

(Name)

_____(Title)

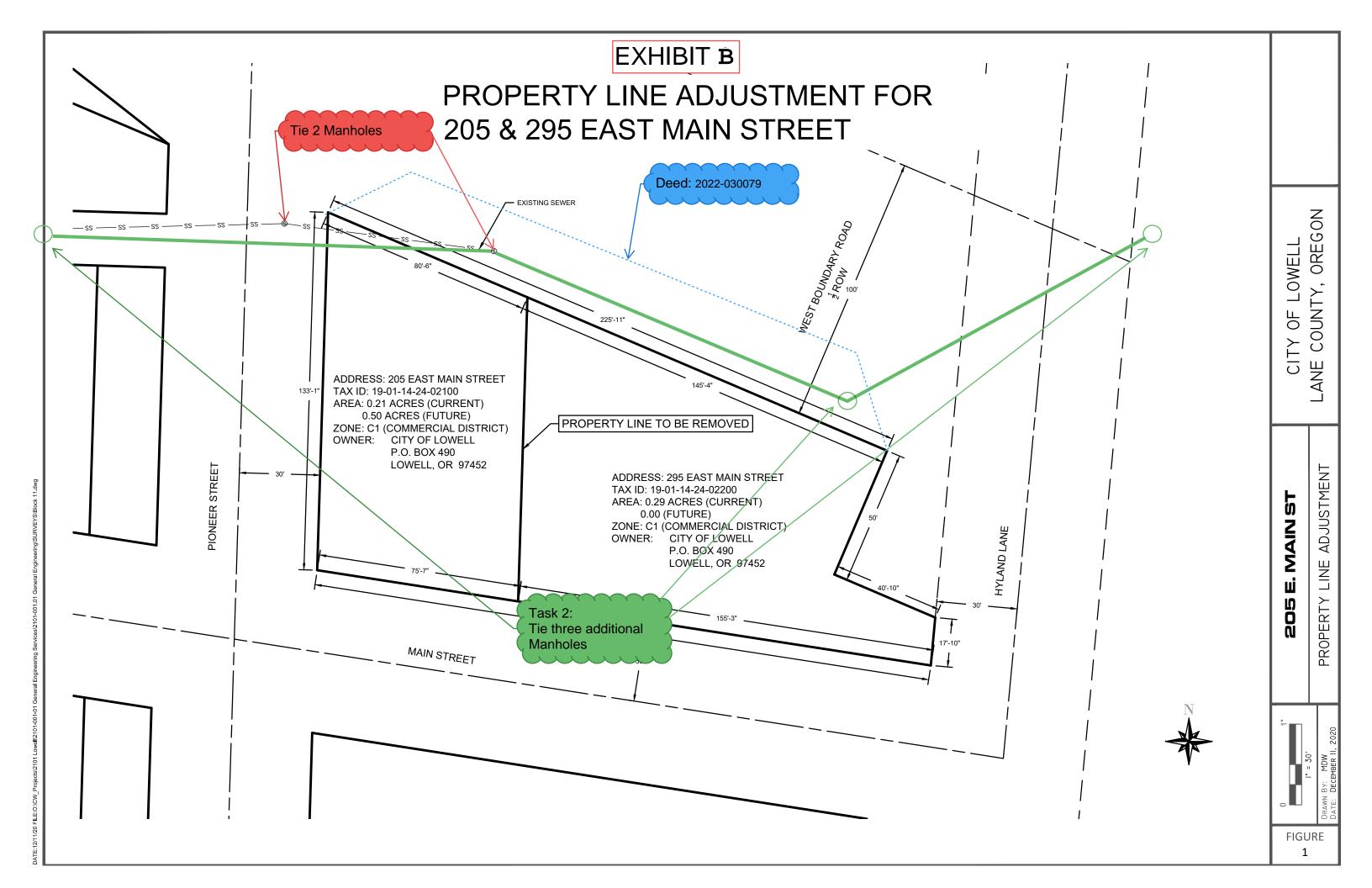
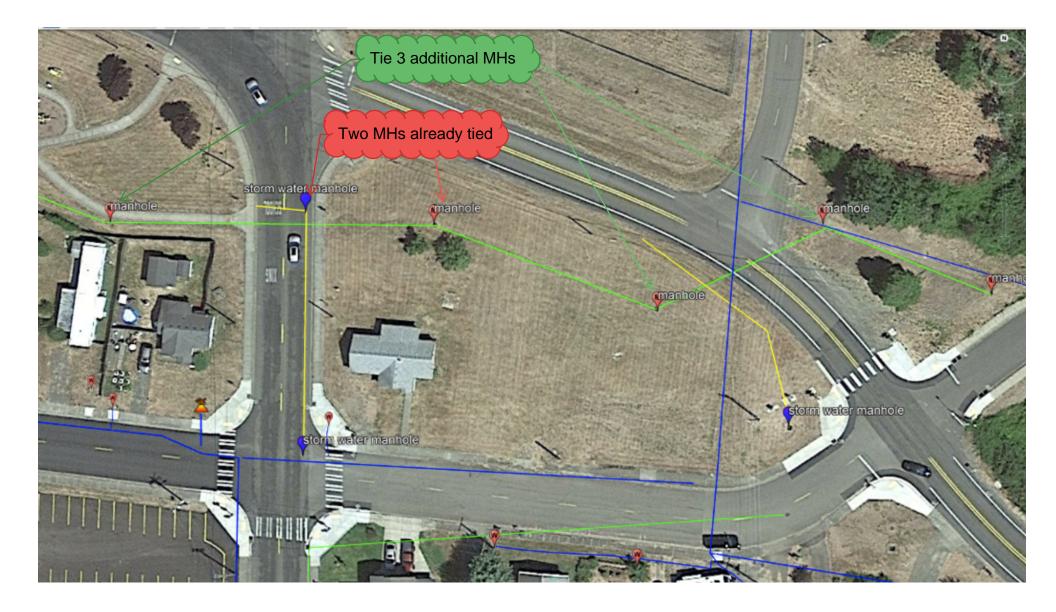


Exhibit C



City of Lowell City Council



Type of item:

Contract

Item title/recommended action:

Review "Amendment number 1 to agreement for improvements in the case of public improvements for the Sunset Hills Subdivision of assessor's map #19011421, tax lot 500. Recommended motion: "I move to approve 'Amendment number 1' to the 'Agreement for improvements' with Bahen Investment Group, LLC and to authorize the Mayor to sign."

Justification or background:

Bahen Investment Group is working towards fulfilling the conditions of approval for final plat approval of the Sunset Hills subdivision. One of those conditions was for the developer to obtain a performance bond to guarantee the public improvements to be constructed. The developer obtained and provided a copy of the bond this week.

The subdivision also has two lots located on wetlands, which will require wetland permits through the Oregon Department of State Lands and U.S. Army Corps of Engineers. Until the developer receives those permits, development cannot occur on the properties. The timeline for obtaining wetland permits is typically several months long.

Staff are therefore recommending an amendment to the development agreement that City Council approved at the 2/15/2022 meeting. (A copy of that development agreement is included.)

This amendment gives the developer 2 years to install the public improvements associated with the lots located on the wetlands. If the developer fails to complete the work within that time frame, then the City will complete the work and then file a claim against the performance bond to pay for it. Staff recommend specifying a deadline for completing the improvements to avoid uncertainty over when the City would need to get involved. The developer has reviewed the amendment and has agreed to the terms.



City of Lowell City Council

Type of item:	Contract

Budget impact:

N/A

Department or Council sponsor:

Community Development

Attachments:

Amendment 1 to development agreement; original development agreement

Meeting date:	11/01/2022
in outing date.	11,01,2022

Amendment No. 1 to Agreement for Improvements in the Case of Public Improvements for the Sunset Hills Subdivision of Assessor's Map #190114-21, Tax Lot 500.

WHEREAS, Developer and **City** entered into an Improvement Agreement on February 16, 2022, outlining required public improvements for the Sunset Hills Subdivision.

WHEREAS, **Developer** and **City** wish to amend the Improvement Agreement pursuant to Section 10 of Improvement Agreement.

WHEREAS, Amendment is necessary to set a reasonable timeframe for the completion of public improvements not currently being constructed due to the presence of wetlands.

WHEREAS, **Developer** and **City** have identified the remaining public improvements to be completed are the public and private improvements within Wetleau Drive right-of-way to the southerly plat boundary and the easterly extension of 4th Street right-of-way to the easterly plat boundary including: paving, curbs and gutters, sidewalks, public wastewater facilities, public stormwater facilities, public water facilities, telephone & CATV facilities and private utility services to Lots 27 & 28 shall be constructed.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

- Developer agrees to complete the public and private improvements within Wetleau Drive right-of-way to the southerly plat boundary and the easterly extension of 4th Street rightof-way to the easterly plat boundary within <u>two (2) years</u> from the date of when the final subdivision plat is recorded at Lane County Deeds and Records. Said improvements include paving, curbs and gutters, sidewalks, public wastewater facilities, public stormwater facilities, public water facilities, telephone & CATV facilities, electrical service, 3-phase electrical conduit, and private utility services.
- 2. **City** reserves the right to pull the bond to complete the remaining public improvements if the Developer should fail to complete the improvements within the specified time frame.
- 3. All other terms of the Improvement Agreement remain unchanged.

Accepted and executed this _____ day of _____, 2022.

For City of Lowell

For Bahen Investment Group, LLC

By: Don Bennett, Mayor

By:

Attest:

By: Jeremy Caudle, City Administrator

By:

AGREEMENT FOR IMPROVEMENTS

This agreement is entered between the City of Lowell, P.O. Box 490, Lowell, Oregon 7452, hereafter referred to as "City" and Bahen Investment Group, LLC., 195 Melton Road, Creswell, Oregon 97426, hereafter referred to as "Developer". This agreement is for public improvements for the Sunset Hills Subdivision of Assessor's Map #190114-21, Tax Lot 5000.

WHEREAS, Developer made application for, and the City approved, with conditions, a residential subdivision tentative plan for a 16-lot residential subdivision, identified as file LU 2019-04; and

WHEREAS, Condition #27 of the Decision of the Lowell City Council and LDC Section 9.805 require the City and Developer to enter into an agreement for public improvements required by the City in the final decision, and to be provided by Developer; now therefore,

THE PARTIES AGREE AS FOLLOWS:

- Developer will comply with all conditions for approval listed in the Decision of the Lowell City Council for LU 2019-04, dated February 16, 2021, located as Exhibit A to this agreement, and by this reference incorporated herein, unless the City agrees in writing to modifications of the conditions.
- 2. Developer will pay all costs for design and construction of all off-site public improvements, including streets, curbs, sidewalks, streetlights, water system, sanitary sewer and storm water drainage, which are identified in the Decision of the City Council. Improvements shall be designed and constructed in accordance with the City of Lowell Public Works Construction Standards, February 2003 Edition, unless modifications are approved in writing by City. Improvements shall not be deemed "completed" under this agreement until: 1) all work, including punch list items, has been finished and passed inspections and all tests; 2) the City has performed a final walk through inspection; 3) as-built record drawings have been submitted by the Developer; 4) final construction cost tallies for the improvements by motion of the City Council.
- 3. The following public improvements must be completed by Developer prior to issuance of individual building permits on lots within the Subdivision unless bonded for completion as provided in Section 4 of this agreement:
 - a. Construction of the extension of 4th Street and Wetleau Drive, including curbs, gutters, and sidewalks, except for those sidewalks adjacent to any buildable lot, which may be constructed at the time of individual lot development and as a condition of issuance of a Certificate of Occupancy for individual lots.
 - Construction of water service mains, fire hydrants, and water service laterals to service all lots within the development.

- In addition to the fire hydrants already proposed by the Developer. Developer will add two hydrants, with one at each end of Wetleau Drive, as seen in Exhibit B.
- c. Construction of sanitary sewer service mains, manholes, and sanitary sewer service laterals to service all lots within the development.
 - i. Developer shall extend an 8-inch sewer main east up the 4th Street stub to the eastern subdivision boundary, as indicated in Exhibit B.
- d. Construction of storm water service mains and storm drains to service all lots within the development.
- e. Construction of 4th Street extension to the easterly subdivision boundary with a 21foot-wide pavement, curbs, gutters and sidewalks. Sidewalks will be on the north side only and will be deferred to the time of home construction. Street width reduction to 21-feet with sidewalks on only one side is per LDC 9.632(g)(2) and is necessary to mitigate steep slope effects. This requirement of **Developer** is outlined in **Exhibit B**.
- f. **Developer** will extend conduits for power, phone and TV to the subdivision boundaries and up the 4th Street stub, to allow for future extension. This requirement of **Developer** is outlined in **Exhibit B**.
- Developer will install three-phase conduits to the southern boundary of Wetleau g. Drive to enable the future high level water booster pump station to be built and will accept "Condition of Approval #30" (listed below) as included in the "Findings of Fact." Pursuant to Lowell Revised Code Sec. 3.140, the installation of three-phase conduits is a "qualified capital improvement" eligible for credit against the water system development charges (SDC) to be imposed upon the 16 residential lots that will be developed in the Sunset Hills Subdivision. Consistent with "Condition of Approval #30," the City will issue a water SDC credit to the Developer in the amount of the actual costs to install the three-phase conduit. The amount of any credit shall be based upon construction contract documents, or other appropriate information, provided by the Developer for the credit. The City shall provide the Developer with a credit on a form provided by the City. The credit shall state the actual dollar amount that may be applied against the water system development charges to be imposed against the 16 residential lots to be developed in the Sunset Hills Subdivision. The Developer must submit a credit request before the issuance of a building permit. The Developer is responsible for presentation of any credit and no credit shall be considered after issuance of a building permit. For information on the process and policy associated with SDC credits, Sec. 3.140 of the Lowell Revised Code is appended in Exhibit C.

"Condition of Approval #30." Prior to final plat approval, **Developer** shall install electrical conduits for three phase power from the nearest available three phase power sources as directed by Lane Electric Co-operative, to a location on the common boundary of the southernmost portion of Wetleau Drive and Map 19-01-11, Taxlot 403. If such conduit is not located within the relocated 4th Street right-of-way, a utility easement will be provided and recorded with the final plat. **City shall** issue a credit to the **Developer** for the entire amount of actual costs of bringing three-phase power conduits to the southern boundary of Wetleau Drive. (For reference, a cost estimate of \$22,375.00 for bringing three-phase conduits to the southern boundary of Wetleau Drive has been provided to the Public Works Director by Nathan Marple Excavation on February 7, 2022.).

- Developer may submit for Final Plat, Building Permits and Certificates of Occupancy approval before completion of some or all the above-required public improvements if the following requirements are met:
 - a. Construction plans for the above-required public improvement have been submitted by **Developer** and approved by the **City**; and
 - b. Developer has provided a surety bond in accordance with LDC 9.806 Security, Section 3 above, and the Decision of the City Council, in the amount of 150% of the mutually agreed upon estimated construction cost of the above-required public improvements that remain uncompleted, as shown on the approved plans.
 - c. It is agreed upon by the City and Developer that construction of the above-required public improvements can commence on lots not under review by DSL and the USACE for wetland concurrence and approval, so long as the remaining public improvements required on and adjacent to the lots are included in a surety bond. The City shall issue building permits and certificates of occupancy for each lot that is not under review by DSL and the USACE for wetland the USACE for wetland concurrence and approval so long as all other conditions of approval of building permits and certificates of occupancy are met.
- 5. The City, through its City Engineer or other designated representative or agency, will review all plans and inspect construction of all public improvements identified in Section 3 above. Developer shall pay actual costs of all engineering review and inspection costs of the above required improvements. City will bill the Developer actual costs of invoices received from the City's contracted Civil Engineering firm for review and inspection costs. The estimated construction costs shall be completed by the Developer and approved by the City. In the event Developer requests application of standards other than those required by established City standards, Developer agrees to reimburse City for any additional costs associated with review and decision on such requests. If Developer submits significant design changes after previously submitted plans have been approved by the City, Developer shall reimburse the

Page 3 of 5

City for all additional costs to process the design changes. Fees for additional costs will be the actual hourly billed costs it takes to process and review the design changes.

- 6. Developer shall pay all fees required by any other agency for permits that may be required to complete the development.
- 7. City will provide address numbers for each lot before approval of the Final Plat.
- 8. Developer shall warrant any public improvements constructed under this agreement free of defects due to workmanship or materials for a period of one (1) year from the date of final City acceptance of the improvements described herein. If, within the warranty period, repairs are required in connection with the work, the Developer shall promptly, without expense to the City, place in satisfactory condition all guaranteed work, and correct any damage caused by the repair work.
- 9. Developer or his/her prime contractor shall provide proof of liability insurance in the amount of \$1,000,000 per occurrence, naming the City of Lowell as an additional insured, for any liability that may arise from construction of public improvements, by Developer or any contractor or service provider under contract to Developer, required under this agreement.
- 10. Any amendment to this agreement shall be in writing, signed by both parties and attached to the original signed agreement.
- 11. If arbitration, mediation, court or other proceeding is sought to enforce or interpret any of the terms of this agreement, the party not prevailing shall pay the prevailing party's attorney fees, costs and disbursements, and such other sums as the arbitrator, mediator or court may determine to be reasonable for the prevailing party in the case.
- 12. This agreement shall automatically terminate upon final payment of all charges and fees required by this agreement, completion of all public improvements required by this agreement and expiration of the accompanying one (1) year warranty period required by Section 8.

day of Flhruary, 2022. Accepted and executed this

For City of Lowell

By: Don Bennett, Mayor For Bahen Investment Group, LLC

By:

Attest:

By:

Jeremy Caudle, City Administrator

By:

Decision of the City Council, LU 2019-04, dated February 16, 2021 Exhibit A:

Resolution List, January 6, 2021 Exhibit B:

Sec. 3.140 of the Lowell Revised Code Exhibit C: