

**Lowell City Council
Regular Meeting
Tuesday, August 15, 2023 at 7:00 pm**

**Lowell Rural Fire Protection District Fire Station 1
389 N. Pioneer Street, Lowell, OR 97452**

Members of the public are encouraged to provide comment or testimony through the following:

- Joining in person or by phone, tablet, or PC. For details, click on the event at www.ci.lowell.or.us.
 - In writing, by using the drop box at Lowell City Hall, 107 East Third Street, Lowell, OR 97452.
 - By email to: admin@ci.lowell.or.us.
-

Regular Meeting Agenda

Call to Order/Roll Call/Pledge of Allegiance

Councilors: Mayor Bennett ___ Harris ___ Stratis ___ Weathers ___ Murray ___

Approval of Agenda

Consent Agenda

Council members may request an item be removed from the Consent Agenda to be discussed as the first business item of the meeting.

1. May 2, 2023 City Council regular meeting
2. May 16, 2023 City Council regular meeting
3. June 6, 2023 City Council regular meeting
4. June 20, 2023 City Council regular meeting
5. June 27, 2023 City Council special meeting
6. July 18, 2023 City Council regular meeting
7. August 1, 2023 City Council regular meeting
8. July 2023 check register
9. June 2023 financial report

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities must be made at least 48 hours before the meeting to City Clerk Sam Dragt at 541-937-2157.

City Council Meeting Agenda

Public Comments

Speakers will be limited to three (3) minutes. The Council may ask questions but will not engage in discussion or make decisions based on public comment at this time. The Mayor may direct the City Administrator to follow up on comments received. When called, please state your name and address for the record.

Direct all comments to the Council through the Mayor. All speakers are expected to be polite, courteous, and respectful when making their comments. Personal attacks, insults, profanity, and inflammatory comments will not be permitted.

Council Comments (three minutes per speaker)

Staff Reports

1. City Administrator
2. Public Works
3. Library Director
4. City of Oakridge – police report for July

Presentations

1. Discussion on 2023 legislative session.
 - a. Presentation by State Representative Charlie Conrad, House District 12
 - b. Questions and answers with City Council

Old Business

New Business

1. Review Budget Committee application from Joshua R. Annis. – Discussion/ Possible action
 - a. At this time, City Council may vote to appoint Joshua R. Annis to the Budget Committee.
2. Review Parks Committee application from Marisa (Meesa) Anders. – Discussion/ Possible action.
 - a. At this time, City Council may vote to appoint Marisa (Meesa) Anders to the Parks Committee.

City Council Meeting Agenda

3. Motion to appoint Public Works Director Max Baker to serve as City Administrator pro tempore during the City Administrator's absence from August 30 to September 6. – Discussion/ Possible action
4. Motion to approve a memorandum of understanding with the Lowell/Fall Creek Education Foundation to accept a \$5,000 grant for caboose repairs and to authorize the City Administrator to sign. – Discussion/ Possible action

Mayor Comments

Community Comments: Limited to two (2) minutes if prior to 9:30 P.M.

Adjourn the Regular Meeting

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"
 Bank.Name = "General"

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17614								
17614	Best Pots	A-506160	1	BBJ Fesitval Portable toilets	314-490-6714	.00	1,195.00	1,195.00
Total 17614:						.00		1,195.00
17615								
17615	Biblionix	9191	1	Appollo Automation Annual Subsc	110-450-6122	.00	800.00	800.00
Total 17615:						.00		800.00
17616								
17616	Chenoweth Law Group	42310, 4253	1	Invoice 42310 - Legal service re 2	110-410-6112	.00	189.22	189.22
17616	Chenoweth Law Group	42310, 4253	2	Invoice 2535 - Legal Service RE 2	110-410-6112	.00	1,206.50	1,206.50
Total 17616:						.00		1,395.72
17617								
17617	City of Lowell	JUNE 2023	1	Water Service	110-410-6420	.00	144.65	144.65
17617	City of Lowell	JUNE 2023	2	Water Service	110-420-6420	.00	1,547.95	1,547.95
17617	City of Lowell	JUNE 2023	3	Water Service	110-450-6420	.00	7.05	7.05
17617	City of Lowell	JUNE 2023	4	Water Service	220-490-6420	.00	2.82	2.82
17617	City of Lowell	JUNE 2023	5	Water Service	230-490-6420	.00	47.63	47.63
17617	City of Lowell	JUNE 2023	6	Water Service	240-490-6420	.00	831.39	831.39
17617	City of Lowell	JUNE 2023	7	Sewer Service	110-410-6425	.00	245.06	245.06
17617	City of Lowell	JUNE 2023	8	Sewer Service	110-420-6425	.00	134.28	134.28
17617	City of Lowell	JUNE 2023	9	Sewer Service	110-450-6425	.00	16.79	16.79
17617	City of Lowell	JUNE 2023	10	Sewer Service	220-490-6425	.00	6.71	6.71
17617	City of Lowell	JUNE 2023	11	Sewer Service	230-490-6425	.00	67.14	67.14
17617	City of Lowell	JUNE 2023	12	Sewer Service	240-490-6425	.00	604.26	604.26
Total 17617:						.00		3,655.73
17618								
17618	City of Oakridge	JULY/0056/2	1	Police Service	110-430-6118	.00	3,029.67	3,029.67
Total 17618:						.00		3,029.67
17619								
17619	CivicPlus LLC	259963	1	Municipal Code Subscription 23-2	110-410-6128	.00	1,195.00	1,195.00
Total 17619:						.00		1,195.00
17620								
17620	Civil West Engineering Ser	2101.001B	1	2101.001b.002.1.07.2 Sunset Hill	110-440-6116	.00	85.00	85.00
17620	Civil West Engineering Ser	2101.001B	2	2101.001b.005.1.01 McDougal-Cr	110-440-6116	.00	85.00	85.00
17620	Civil West Engineering Ser	2101.001B	3	2101.001b.001.1.07.9 LSD Weigh	110-440-6116	.00	255.00	255.00
17620	Civil West Engineering Ser	2101.001B	4	2101.001b.005.1.06.1 1st street le	230-490-6116	.00	270.00	270.00
17620	Civil West Engineering Ser	2101.001B	5	2101.001b.1.05.1 Traffic Calming	312-490-6116	.00	596.50	596.50
17620	Civil West Engineering Ser	2101.001B	6	2101.001b.001.1.03.1 Sewer IOR	240-490-6116	.00	664.50	664.50
17620	Civil West Engineering Ser	2101.001B	7	2101.001a.11.1.02.1 Water IOR	230-490-6116	.00	494.50	494.50
17620	Civil West Engineering Ser	2101.001B.0	1	2101.001b.005.1.06.1 1st street le	230-490-6116	.00	1,575.00	1,575.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
17620	Civil West Engineering Ser	2101.001B.0	2	2101.001b.001.1.03.1 Sewer IOR	240-490-6116	.00	340.00	340.00
17620	Civil West Engineering Ser	2101.001B.0	3	2101.001a.11.1.02.1 Water IOR	230-490-6116	.00	340.00	340.00
Total 17620:						.00		4,705.50
17621								
17621	Douglas Fast Net	DFN 0723	1	Processing Fee	110-410-6435	.00	3.00	3.00
17621	Douglas Fast Net	DFN 0723	2	Internet Service	110-410-6435	.00	5.00	5.00
Total 17621:						.00		8.00
17622								
17622	Gatehouse Eugene - Adver	0005610941	1	Notice of Budget HEaring # 88745	110-410-6228	.00	414.22	414.22
17622	Gatehouse Eugene - Adver	0005610941	2	Budget Committee Meeting # 886	110-410-6228	.00	115.08	115.08
17622	Gatehouse Eugene - Adver	0005610941	3	Public Hearing for Property SAle	110-410-6228	.00	147.96	147.96
17622	Gatehouse Eugene - Adver	0005610941	4	Transfer Different Markets # 8786	110-410-6228	.00	147.96	147.96
Total 17622:						.00		825.22
17623								
17623	H & J Construction	5286	1	E 2nd & Cannon Water break rep	230-490-6330	.00	3,730.12	3,730.12
Total 17623:						.00		3,730.12
17624								
17624	Lane Council of Governme	DUES 23-24	1	Membership Dues 2023-2024	110-410-6220	.00	1,020.00	1,020.00
Total 17624:						.00		1,020.00
17625								
17625	Lane Electric Cooperative	JUNE 2023 L	1	Electricity	110-410-6430	.00	135.43	135.43
17625	Lane Electric Cooperative	JUNE 2023 L	2	Electricity	110-420-6430	.00	156.12	156.12
17625	Lane Electric Cooperative	JUNE 2023 L	3	Electricity	110-450-6430	.00	145.89	145.89
17625	Lane Electric Cooperative	JUNE 2023 L	4	Electricity	110-470-6326	.00	60.89	60.89
17625	Lane Electric Cooperative	JUNE 2023 L	5	Electricity	220-490-6430	.00	7.90	7.90
17625	Lane Electric Cooperative	JUNE 2023 L	6	Electricity	230-490-6430	.00	1,798.51	1,798.51
17625	Lane Electric Cooperative	JUNE 2023 L	7	Electricity	240-490-6430	.00	2,119.79	2,119.79
17625	Lane Electric Cooperative	JUNE 2023 L	8	Electricity	312-490-6430	.00	1,014.96	1,014.96
Total 17625:						.00		5,439.49
17626								
17626	League of Oregon Cities	2023-200299	1	2023-24 Membership Dues	110-410-6220	.00	1,235.00	1,235.00
Total 17626:						.00		1,235.00
17627								
17627	Lowell Mini Storage	JULY 2023	1	Storage Rental Unit #L029	314-490-6705	.00	80.00	80.00
Total 17627:						.00		80.00
17628								
17628	National Business Solution	IN118483	1	Copies B/W	110-410-6234	.00	.03	.03
17628	National Business Solution	IN118483	2	Service Base JD	110-410-6124	.00	4.17	4.17

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17628:						.00		4.20
17629								
17629	Nichols, Layli	JUNE 2023	1	Consulting Services	110-410-6114	.00	728.00	728.00
17629	Nichols, Layli	JUNE 2023	2	Consulting Services	312-490-6114	.00	455.00	455.00
17629	Nichols, Layli	JUNE 2023	3	Consulting Services	230-490-6114	.00	455.00	455.00
17629	Nichols, Layli	JUNE 2023	4	Consulting Services	240-490-6114	.00	182.00	182.00
Total 17629:						.00		1,820.00
17630								
17630	Northwest Code Profession	4260, 4527	1	Building Permit Cost - June 2023	220-490-6150	.00	3,201.60	3,201.60
17630	Northwest Code Profession	4260, 4527	2	Building Permit Cost - April 2023	220-490-6150	.00	576.11	576.11
17630	Northwest Code Profession	4260, 4527	3	Electrical Permit Cost June 2023	220-490-6152	.00	420.00	420.00
17630	Northwest Code Profession	4260, 4527	4	Electrical Permit Cost April 2023	220-490-6152	.00	251.25	251.25
Total 17630:						.00		4,448.96
17631								
17631	OAWU	35508	1	OAWU Membership 23-24	230-490-6220	.00	13.17	13.17
17631	OAWU	35508	2	OAWU Membership 23-24	240-490-6220	.00	13.18	13.18
Total 17631:						.00		26.35
17632								
17632	OHA Cashier	HH WT LEVE	1	Water Treatment Level II Exam Fe	230-490-6712	.00	125.00	125.00
Total 17632:						.00		125.00
17633								
17633	OHA Cashier	LOWELL 41-	2	Annual Water System Fee	230-490-6220	.00	900.00	900.00
Total 17633:						.00		900.00
17634								
17634	OHA Cashier	NH WT LEVE	1	Water Treatment Level 1 Exam Fe	230-490-6712	.00	90.00	90.00
Total 17634:						.00		90.00
17635								
17635	Oregon Dept of Revenue	JUNE 23 CF	1	Criminal Fine Account - 928	110-480-6560	.00	50.00	50.00
Total 17635:						.00		50.00
17636								
17636	Pacific Office Automation In	5025722725	1	Postage Machine	110-410-6128	.00	44.19	44.19
17636	Pacific Office Automation In	5025722725	2	Postage Machine	230-490-6128	.00	88.37	88.37
17636	Pacific Office Automation In	5025722725	3	Postage Machine	240-490-6128	.00	88.37	88.37
Total 17636:						.00		220.93
17637								
17637	Professional Credit Service	27237	1	Collection fee for service	110-480-6565	.00	23.00	23.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Total 17637:						.00		23.00
17638								
17638	TPJUW, PC	TPJUW 5437	1	Legal Serices- Charter Communic	110-440-6128	.00	550.00	550.00
Total 17638:						.00		550.00
17639								
17639	USPS	PO BOX 23-	1	Post Office Box Rental	110-410-6226	.00	178.00	178.00
Total 17639:						.00		178.00
17640								
17640	Wells Fargo Financial Leas	5025829678	1	Monthly leasing fee	110-410-6324	.00	95.96	95.96
Total 17640:						.00		95.96
17641								
17641	Martinka, Molly	BBJ 2023.2	1	Entertainment - Molly Martinka	314-490-6864	.00	150.00	150.00
Total 17641:						.00		150.00
17642								
17642	Nelson, Aaron	BBJ 2023.6	1	Entertainment - Alder Street	314-490-6864	.00	500.00	500.00
Total 17642:						.00		500.00
17643								
17643	Petty Cash	BBJ 2023	1	Cash for info booth - Jam Sales	314-490-6290	.00	50.00	50.00
17643	Petty Cash	BBJ 2023	2	Cash for Greased Pole Climb	314-490-6290	.00	180.00	180.00
17643	Petty Cash	BBJ 2023	3	Cash for Coins in the Hay	314-490-6290	.00	120.00	120.00
17643	Petty Cash	BBJ 2023	4	CAsh For Library Book Sale	314-490-6290	.00	65.00	65.00
Total 17643:						.00		415.00
17644								
17644	Scott, John	BBJ 2023.3	1	Entertainment - Fox Hollow Boys	314-490-6864	.00	500.00	500.00
Total 17644:						.00		500.00
17645								
17645	Standifer, Katie	BBJ 2023.5	1	Entertainment- Badlands	314-490-6864	.00	300.00	300.00
Total 17645:						.00		300.00
17646								
17646	Whitlatch, Robert	BBJ 2023.4	1	Entertainment - Dr. Delusions Illus	314-490-6864	.00	300.00	300.00
Total 17646:						.00		300.00
17647								
17647	Whitlatch, Russ	BBJ 2023.1	1	Entertainment- Lights and Sound f	314-490-6864	.00	750.00	750.00
Total 17647:						.00		750.00

Check Number	Payee	Invoice Number	Inv Seq	Description	Invoice GL Account	Disc Taken	Invoice Amount	Check Amount
Grand Totals:						.00		39,761.85

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-2125	.00	14,201.07-	14,201.07-
110-410-6112	1,395.72	.00	1,395.72
110-410-6114	728.00	.00	728.00
110-410-6124	4.17	.00	4.17
110-410-6128	1,239.19	.00	1,239.19
110-410-6220	2,255.00	.00	2,255.00
110-410-6226	178.00	.00	178.00
110-410-6228	825.22	.00	825.22
110-410-6234	.03	.00	.03
110-410-6324	95.96	.00	95.96
110-410-6420	144.65	.00	144.65
110-410-6425	245.06	.00	245.06
110-410-6430	135.43	.00	135.43
110-410-6435	8.00	.00	8.00
110-420-6420	1,547.95	.00	1,547.95
110-420-6425	134.28	.00	134.28
110-420-6430	156.12	.00	156.12
110-430-6118	3,029.67	.00	3,029.67
110-440-6116	425.00	.00	425.00
110-440-6128	550.00	.00	550.00
110-450-6122	800.00	.00	800.00
110-450-6420	7.05	.00	7.05
110-450-6425	16.79	.00	16.79
110-450-6430	145.89	.00	145.89
110-470-6326	60.89	.00	60.89
110-480-6560	50.00	.00	50.00
110-480-6565	23.00	.00	23.00
220-2125	.00	4,466.39-	4,466.39-
220-490-6150	3,777.71	.00	3,777.71
220-490-6152	671.25	.00	671.25
220-490-6420	2.82	.00	2.82
220-490-6425	6.71	.00	6.71
220-490-6430	7.90	.00	7.90
230-2125	.00	9,994.44-	9,994.44-
230-490-6114	455.00	.00	455.00
230-490-6116	2,679.50	.00	2,679.50
230-490-6128	88.37	.00	88.37
230-490-6220	913.17	.00	913.17
230-490-6330	3,730.12	.00	3,730.12
230-490-6420	47.63	.00	47.63
230-490-6425	67.14	.00	67.14
230-490-6430	1,798.51	.00	1,798.51
230-490-6712	215.00	.00	215.00
240-2125	.00	4,843.49-	4,843.49-
240-490-6114	182.00	.00	182.00
240-490-6116	1,004.50	.00	1,004.50
240-490-6128	88.37	.00	88.37
240-490-6220	13.18	.00	13.18

GL Account	Debit	Credit	Proof
240-490-6420	831.39	.00	831.39
240-490-6425	604.26	.00	604.26
240-490-6430	2,119.79	.00	2,119.79
312-2125	.00	2,066.46-	2,066.46-
312-490-6114	455.00	.00	455.00
312-490-6116	596.50	.00	596.50
312-490-6430	1,014.96	.00	1,014.96
314-2125	.00	4,190.00-	4,190.00-
314-490-6290	415.00	.00	415.00
314-490-6705	80.00	.00	80.00
314-490-6714	1,195.00	.00	1,195.00
314-490-6864	2,500.00	.00	2,500.00
Grand Totals:	39,761.85	39,761.85-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Name = "General"

CITY OF LOWELL
 COMBINED CASH INVESTMENT
 JUNE 30, 2023

COMBINED CASH ACCOUNTS

999-1111	CASH IN BANK - CHECKING	893,385.31
999-1115	CASH IN BANK - LGIP	789,054.12
		1,682,439.43
	TOTAL COMBINED CASH	1,682,439.43
999-1110	CASH ALLOCATED TO FUNDS	(1,682,439.43)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

110	ALLOCATION TO GENERAL FUND	248,669.39
220	ALLOCATION TO BUILDING FUND	68,794.50
230	ALLOCATION TO WATER FUND	79,275.72
240	ALLOCATION TO SEWER FUND	232,425.94
312	ALLOCATION TO STREET FUND	130,806.58
314	ALLOCATION TO BLACKBERRY JAM FUND	13,802.69
410	ALLOCATION TO PARKS SDC FUND	105,231.59
412	ALLOCATION TO STREETS SDC FUND	81,857.73
430	ALLOCATION TO WATER SDC FUND	438,834.75
440	ALLOCATION TO SEWER SDC FUND	140,993.01
445	ALLOCATION TO STORMWATER SDC FUND	85,325.00
520	ALLOCATION TO WATER RESERVE FUND	40,351.72
521	ALLOCATION TO SEWER RESERVE FUND	16,070.81
		1,682,439.43
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,682,439.43
	ALLOCATION FROM COMBINED CASH FUND - 999-1110	(1,682,439.43)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

GENERAL FUND

ASSETS

110-1110	ALLOCATED CASH	191,435.27	
110-1115	CASH IN BANK - LGIP	57,234.12	
110-1120	PETTY CASH	250.00	
110-1550	OTHER CASH DEPOSITS	1,849.82	
110-1620	INVENTORY	308,934.79	
110-1710	LAND	2,642,352.69	
110-1720	BUILDINGS & FACILITIES	430,908.77	
110-1730	EQUIPMENT & FURNISHINGS	28,874.28	
110-1740	VEHICLES & ROLLING STOCK	40,847.50	
110-1750	INFRASTRUCTURE	32,762.99	
110-1795	CONSTRUCTION IN PROGRESS	247,125.55	
110-1820	AD - BUILDINGS & FACILITIES	(205,720.88)	
110-1830	AD - EQUIPMENT & FURNISHINGS	(10,521.93)	
110-1840	AD - VEHICLES & ROLLING STOCK	(17,985.71)	
110-1850	AD - INFRASTRUCTURE	(16,685.31)	
	TOTAL ASSETS		<u>3,731,661.95</u>

LIABILITIES AND EQUITY

LIABILITIES

110-2515	CET TAX COLLECTED	3,442.82	
110-2518	LANE ELECTRIC - PAY STATION	116.24	
110-2525	OTHER DEPOSITS	689.23	
110-2750	LONG TERM DEBT	784,408.85	
	TOTAL LIABILITIES		788,657.14

FUND EQUITY

110-3100	BEGINNING FUND BALANCE	264,759.46	
110-3275	GASB - FIXED ASSETS	3,480,892.74	
110-3277	GAAP - LONG TERM DEBT	(784,408.85)	
	REVENUE OVER EXPENDITURES - YTD	(18,238.54)	
	BALANCE - CURRENT DATE	(18,238.54)	
	TOTAL FUND EQUITY		<u>2,943,004.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,731,661.95</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
110-310-4112	PROPERTY TAXES - CURRENT	.00	184,371.33	175,885.00	(8,486.33) 104.8
110-310-4114	PROPERTY TAXES - PRIOR	.00	3,615.99	2,761.00	(854.99) 131.0
	TOTAL TAXES	.00	187,987.32	178,646.00	(9,341.32) 105.2
<u>INVESTMENT EARNINGS</u>					
110-315-4125	INTEREST EARNED	.00	2,327.13	1,252.00	(1,075.13) 185.9
	TOTAL INVESTMENT EARNINGS	.00	2,327.13	1,252.00	(1,075.13) 185.9
<u>INTERGOVERNMENTAL</u>					
110-320-4132	STATE REVENUE SHARING	.00	12,857.33	12,000.00	(857.33) 107.1
110-320-4134	CIGARETTE TAX	.00	818.15	3,700.00	2,881.85 22.1
110-320-4136	LIQUOR TAX	.00	24,123.56	22,000.00	(2,123.56) 109.7
110-320-4145	TRANSIENT ROOM TAX	.00	204.25	.00	(204.25) .0
110-320-4148	MARIJUANA TAX DISTRIBUTION	.00	2,390.17	6,000.00	3,609.83 39.8
	TOTAL INTERGOVERNMENTAL	.00	40,393.46	43,700.00	3,306.54 92.4
<u>GRANT REVENUES</u>					
110-325-4151	GENERAL GOVT - OPERATING GRANT	.00	134,519.22	50,000.00	(84,519.22) 269.0
110-325-4152	TOURISM - OPERATING GRANT	.00	11,318.00	10,586.00	(732.00) 106.9
110-325-4154	SUMMER READING - OPER GRANT	.00	1,000.00	1,000.00	.00 100.0
110-325-4155	LIBRARY - CAPITAL GRANT	.00	20,000.00	40,000.00	20,000.00 50.0
110-325-4158	COMM DEV - OPERATING GRANT	.00	.00	1,000.00	1,000.00 .0
110-325-4160	PARKS - OPERATING GRANT	.00	.00	740,715.00	740,715.00 .0
	TOTAL GRANT REVENUES	.00	166,837.22	843,301.00	676,463.78 19.8
<u>FRANCHISE FEES</u>					
110-330-4310	CABLE FRANCHISE FEES	.00	7,990.62	6,500.00	(1,490.62) 122.9
110-330-4312	ELECTRIC FRANCHISE FEES	.00	56,836.19	54,000.00	(2,836.19) 105.3
110-330-4316	TELECOM FRANCHISE FEES	.00	1,430.25	1,500.00	69.75 95.4
110-330-4318	WATER FRANCHISE FEES	.00	17,292.41	23,975.00	6,682.59 72.1
110-330-4320	SEWER FRANCHISE FEES	.00	19,886.13	22,711.00	2,824.87 87.6
	TOTAL FRANCHISE FEES	.00	103,435.60	108,686.00	5,250.40 95.2

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LICENSES & PERMITS</u>					
110-335-4352	.00	19,799.75	19,195.00	(604.75)	103.2
110-335-4354	.00	693.00	100.00	(593.00)	693.0
110-335-4360	.00	967.00	500.00	(467.00)	193.4
TOTAL LICENSES & PERMITS	.00	21,459.75	19,795.00	(1,664.75)	108.4
<u>CHARGES FOR SERVICE</u>					
110-340-4410	.00	367.80	500.00	132.20	73.6
110-340-4417	.00	260.00	500.00	240.00	52.0
110-340-4419	.00	50.00	100.00	50.00	50.0
110-340-4421	.00	5,442.84	8,537.00	3,094.16	63.8
110-340-4423	.00	159.25	100.00	(59.25)	159.3
TOTAL CHARGES FOR SERVICE	.00	6,279.89	9,737.00	3,457.11	64.5
<u>SDC REVENUE</u>					
110-345-4511	.00	940.00	940.00	.00	100.0
TOTAL SDC REVENUE	.00	940.00	940.00	.00	100.0
<u>FINES & FORFEITURES</u>					
110-350-4625	.00	6,364.72	5,000.00	(1,364.72)	127.3
TOTAL FINES & FORFEITURES	.00	6,364.72	5,000.00	(1,364.72)	127.3
<u>LOAN PAYMENTS & PROCEEDS</u>					
110-360-4225	.00	230,224.00	230,224.00	.00	100.0
TOTAL LOAN PAYMENTS & PROCEEDS	.00	230,224.00	230,224.00	.00	100.0
<u>OTHER REVENUE</u>					
110-370-4825	.00	1,198.30	500.00	(698.30)	239.7
110-370-4826	.00	7,185.00	13,000.00	5,815.00	55.3
110-370-4849	.00	444,715.00	685,897.00	241,182.00	64.8
TOTAL OTHER REVENUE	.00	453,098.30	699,397.00	246,298.70	64.8

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
110-385-4895 MISCELLANEOUS REVENUE	.00	2,438.82	800.00	(1,638.82)	304.9
TOTAL MISCELLANEOUS REVENUE	.00	2,438.82	800.00	(1,638.82)	304.9
<u>TRANSFERS IN</u>					
110-390-4940 TRANSFER FROM SEWER FUND	.00	.00	76,200.00	76,200.00	.0
TOTAL TRANSFERS IN	.00	.00	76,200.00	76,200.00	.0
TOTAL FUND REVENUE	.00	1,221,786.21	2,217,678.00	995,891.79	55.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
<u>PERSONAL SERVICES</u>					
110-410-5110	CITY ADMINISTRATOR	(766.15)	18,366.80	18,475.00	108.20 99.4
110-410-5114	CITY CLERK	(192.64)	4,632.97	4,624.00	(8.97) 100.2
110-410-5158	MAINTENANCE WORKER I	(74.56)	1,841.33	2,387.00	545.67 77.1
110-410-5220	OVERT ME	.00	89.98	67.00	(22.98) 134.3
110-410-5315	SOCIAL SECURITY/MEDICARE	(79.04)	1,907.05	1,955.00	47.95 97.6
110-410-5320	WORKER'S COMP	(.28)	58.02	476.00	417.98 12.2
110-410-5350	UNEMPLOYMENT	.00	.00	1,700.00	1,700.00 .0
110-410-5410	HEALTH INSURANCE	(260.51)	3,685.07	3,912.00	226.93 94.2
110-410-5450	PUBLIC EMPLOYEES RETIREMENT	(218.45)	4,909.13	5,017.00	107.87 97.9
	TOTAL PERSONAL SERVICES	(1,591.63)	35,490.35	38,613.00	3,122.65 91.9
<u>MATERIALS & SERVICES</u>					
110-410-6110	AUDITING	.00	6,560.00	6,440.00	(120.00) 101.9
110-410-6112	LEGAL SERVICES	.00	6,706.42	3,317.00	(3,389.42) 202.2
110-410-6114	FINANCIAL SERVICES	.00	8,359.75	8,736.00	376.25 95.7
110-410-6122	IT SERVICES	.00	13,745.63	10,918.00	(2,827.63) 125.9
110-410-6124	COPIER CONTRACT	.00	3,375.38	2,250.00	(1,125.38) 150.0
110-410-6128	OTHER CONTRACT SERVICES	.00	9,042.84	4,880.00	(4,162.84) 185.3
110-410-6210	INSURANCE & BONDS	.00	1,923.09	465.00	(1,458.09) 413.6
110-410-6220	PUBLICATIONS, PRINTING & DUES	.00	3,869.24	2,433.00	(1,436.24) 159.0
110-410-6226	POSTAGE	.00	471.96	739.00	267.04 63.9
110-410-6228	PUBLIC NOTICES	.00	1,072.50	501.00	(571.50) 214.1
110-410-6230	OFFICE SUPPLIES/EQUIPMENT	.00	2,186.38	3,761.00	1,574.62 58.1
110-410-6234	GENERAL SUPPLIES	.00	235.31	527.00	291.69 44.7
110-410-6238	BANK SERVICE CHARGES	.00	34.82	2,000.00	1,965.18 1.7
110-410-6240	TRAVEL & TRAINING	.00	2,220.60	4,000.00	1,779.40 55.5
110-410-6290	MISCELLANEOUS	.00	978.76	464.00	(514.76) 210.9
110-410-6320	BUILDING REPAIR & MAINTENANCE	.00	1,465.37	73,000.00	71,534.63 2.0
110-410-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	(266.92)	.00	266.92 .0
110-410-6334	NON-CAPITALIZED ASSETS	.00	490.00	.00	(490.00) .0
110-410-6420	WATER SERVICES	.00	1,279.67	4,700.00	3,420.33 27.2
110-410-6425	SEWER SERVICES	.00	2,929.04	4,700.00	1,770.96 62.3
110-410-6430	ELECTRICITY SERVICES	.00	2,875.94	3,000.00	124.06 95.9
110-410-6435	INTERNET SERVICES	.00	898.24	3,000.00	2,101.76 29.9
110-410-6440	TELEPHONE SERVICES	.00	1,724.61	2,000.00	275.39 86.2
110-410-6445	REFUSE SERVICES	.00	.00	2,000.00	2,000.00 .0
110-410-6510	COUNCIL EXPENDITURE	.00	81.44	1,000.00	918.56 8.1
110-410-6512	STATE ETHICS COMMISSION	.00	548.82	549.00	.18 100.0
	TOTAL MATERIALS & SERVICES	.00	72,808.89	145,380.00	72,571.11 50.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
110-410-8225 BUILDINGS & FACILITIES	.00	125,677.91	145,283.00	19,605.09	86.5
110-410-8335 EQUIPMENT & FURNISHINGS	.00	23,255.20	00	(23,255.20)	.0
TOTAL CAPITAL OUTLAY	.00	148,933.11	145,283.00	(3,650.11)	102.5
TOTAL ADMINISTRATION	(1,591.63)	257,232.35	329,276.00	72,043.65	78.1
 <u>PARKS & RECREATION</u>					
<u>PERSONAL SERVICES</u>					
110-420-5110 CITY ADMINISTRATOR	(191.54)	4,591.76	4,619.00	27.24	99.4
110-420-5150 PUBLIC WORKS DIRECTOR	(163.00)	3,913.25	3,914.00	.75	100.0
110-420-5152 UTILITY WORKER I	(381.22)	9,153.24	9,150.00	(3.24)	100.0
110-420-5156 TEMPORARY/ SEASONAL	(288.00)	3,044.00	3,900.00	856.00	78.1
110-420-5158 MAINTENANCE WORKER I	(372.80)	9,206.13	11,935.00	2,728.87	77.1
110-420-5220 OVERT ME	(52.79)	1,599.83	1,444.00	(155.83)	110.8
110-420-5315 SOCIAL SECURITY/MEDICARE	(110.90)	2,410.57	2,670.00	259.43	90.3
110-420-5320 WORKER'S COMP	(.66)	703.26	2,126.00	1,422.74	33.1
110-420-5350 UNEMPLOYMENT	.00	.00	2,323.00	2,323.00	.0
110-420-5410 HEALTH INSURANCE	(355.24)	4,902.96	5,095.00	192.04	96.2
110-420-5450 PUBLIC EMPLOYEES RETIREMENT	(245.51)	5,587.69	6,855.00	1,267.31	81.5
TOTAL PERSONAL SERVICES	(2,161.66)	45,112.69	54,031.00	8,918.31	83.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
110-420-6122	.00	1,033.80	500.00	(533.80)	206.8
110-420-6128	.00	3,398.75	500.00	(2,898.75)	679.8
110-420-6210	.00	2,173.15	2,020.00	(153.15)	107.6
110-420-6234	.00	1,241.59	3,000.00	1,758.41	41.4
110-420-6238	.00	3.95	20.00	16.05	19.8
110-420-6290	.00	546.82	500.00	(46.82)	109.4
110-420-6320	.00	1,309.82	3,000.00	1,690.18	43.7
110-420-6324	.00	816.75	2,500.00	1,683.25	32.7
110-420-6330	.00	1,662.78	3,500.00	1,837.22	47.5
110-420-6334	.00	177.84	00	(177.84)	.0
110-420-6339	.00	.00	3,700.00	3,700.00	.0
110-420-6420	.00	7,748.12	20,000.00	12,251.88	38.7
110-420-6425	.00	1,470.68	1,920.00	449.32	76.6
110-420-6430	.00	2,090.10	2,500.00	409.90	83.6
110-420-6445	.00	.00	500.00	500.00	.0
110-420-6535	.00	.00	1,000.00	1,000.00	.0
110-420-6710	.00	2,504.42	2,500.00	(4.42)	100.2
TOTAL MATERIALS & SERVICES	.00	26,178.57	47,660.00	21,481.43	54.9
<u>CAPITAL OUTLAY</u>					
110-420-8225	.00	921.70	00	(921.70)	.0
110-420-8520	.00	4,597.09	740,763.00	736,165.91	.6
TOTAL CAPITAL OUTLAY	.00	5,518.79	740,763.00	735,244.21	.8
TOTAL PARKS & RECREATION	(2,161.66)	76,810.05	842,454.00	765,643.95	9.1
<u>POLICE</u>					
<u>MATERIALS & SERVICES</u>					
110-430-6118	.00	33,662.88	33,700.00	37.12	99.9
TOTAL MATERIALS & SERVICES	.00	33,662.88	33,700.00	37.12	99.9
TOTAL POLICE	.00	33,662.88	33,700.00	37.12	99.9
<u>COMMUNITY DEVELOPMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-440-5110 CITY ADMINISTRATOR	(191.54)	4,591.76	4,619.00	27.24	99.4
110-440-5150 PUBLIC WORKS DIRECTOR	(97.80)	2,253.00	2,347.00	94.00	96.0
110-440-5220 OVERT ME	.00	91.40	174.00	82.60	52.5
110-440-5315 SOCIAL SECURITY/MEDICARE	(22.14)	530.73	546.00	15.27	97.2
110-440-5320 WORKER'S COMP	(.07)	32.55	111.00	78.45	29.3
110-440-5350 UNEMPLOYMENT	.00	.00	475.00	475.00	.0
110-440-5410 HEALTH INSURANCE	(72.95)	985.16	1,074.00	88.84	91.7
110-440-5450 PUBLIC EMPLOYEES RETIREMENT	(61.16)	1,361.62	1,403.00	41.38	97.1
TOTAL PERSONAL SERVICES	(445.66)	9,846.22	10,749.00	902.78	91.6
<u>MATERIALS & SERVICES</u>					
110-440-6116 ENGINEERING SERVICES	.00	20,480.50	30,000.00	9,519.50	68.3
110-440-6122 IT SERVICES	.00	464.28	350.00	(114.28)	132.7
110-440-6128 OTHER CONTRACT SERVICES	.00	35,135.10	25,000.00	(10,135.10)	140.5
110-440-6210 INSURANCE & BONDS	.00	318.07	292.00	(26.07)	108.9
110-440-6226 POSTAGE	.00	44.06	200.00	155.94	22.0
110-440-6230 OFFICE SUPPLIES/EQUIPMENT	.00	132.29	00	(132.29)	.0
110-440-6238 BANK SERVICE CHARGES	.00	21.44	00	(21.44)	.0
110-440-6290 MISCELLANEOUS	.00	4,532.71	.00	(4,532.71)	.0
110-440-6522 LAND USE & DEVELOPMENT COSTS	.00	36,250.83	79,617.00	43,366.17	45.5
TOTAL MATERIALS & SERVICES	.00	97,379.28	135,459.00	38,079.72	71.9
<u>CAPITAL OUTLAY</u>					
110-440-8225 BUILDINGS & FACILITIES	.00	17,886.19	00	(17,886.19)	.0
TOTAL CAPITAL OUTLAY	.00	17,886.19	.00	(17,886.19)	.0
TOTAL COMMUNITY DEVELOPMENT	(445.66)	125,111.69	146,208.00	21,096.31	85.6
<u>LIBRARY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-450-5130 LIBRARIAN/SPECIAL EVENTS	(864.79)	17,792.69	18,720.00	927.31	95.1
110-450-5156 TEMPORARY/ SEASONAL	(57.60)	608.80	780.00	171.20	78.1
110-450-5158 MAINTENANCE WORKER I	(74.56)	1,841.33	2,387.00	545.67	77.1
110-450-5315 SOCIAL SECURITY/MEDICARE	(76.27)	1,548.61	1,675.00	126.39	92.5
110-450-5320 WORKER'S COMP	(.44)	51.99	397.00	345.01	13.1
110-450-5350 UNEMPLOYMENT	.00	.00	1,455.00	1,455.00	.0
110-450-5410 HEALTH INSURANCE	.00	33.64	4,847.00	4,813.36	.7
110-450-5450 PUBLIC EMPLOYEES RETIREMENT	(198.58)	3,854.14	4,297.00	442.86	89.7
TOTAL PERSONAL SERVICES	(1,272.24)	25,731.20	34,558.00	8,826.80	74.5
<u>MATERIALS & SERVICES</u>					
110-450-6122 IT SERVICES	.00	4,476.24	5,000.00	523.76	89.5
110-450-6128 OTHER CONTRACT SERVICES	.00	9,235.34	5,000.00	(4,235.34)	184.7
110-450-6210 INSURANCE & BONDS	.00	8.45	1,195.00	1,186.55	.7
110-450-6226 POSTAGE	.00	117.46	500.00	382.54	23.5
110-450-6230 OFFICE SUPPLIES/EQUIPMENT	.00	3,161.26	500.00	(2,661.26)	632.3
110-450-6234 GENERAL SUPPLIES	.00	511.55	5,000.00	4,488.45	10.2
110-450-6238 BANK SERVICE CHARGES	.00	5.43	200.00	194.57	2.7
110-450-6240 TRAVEL & TRAINING	.00	2,075.84	.00	(2,075.84)	.0
110-450-6290 MISCELLANEOUS	.00	489.02	142.00	(347.02)	344.4
110-450-6320 BUILDING REPAIR & MAINTENANCE	.00	4,445.80	4,200.00	(245.80)	105.9
110-450-6334 NON-CAPITALIZED ASSETS	.00	10,769.12	00	(10,769.12)	.0
110-450-6420 WATER SERVICES	.00	373.02	800.00	426.98	46.6
110-450-6425 SEWER SERVICES	.00	334.96	800.00	465.04	41.9
110-450-6430 ELECTRICITY SERVICES	.00	1,802.44	3,000.00	1,197.56	60.1
110-450-6435 INTERNET SERVICES	.00	277.44	3,000.00	2,722.56	9.3
110-450-6440 TELEPHONE SERVICES	.00	137.41	1,200.00	1,062.59	11.5
110-450-6445 REFUSE SERVICES	.00	104.05	1,000.00	895.95	10.4
110-450-6530 SUMMER READING PROGRAM	.00	420.88	1,000.00	579.12	42.1
110-450-6780 MATERIALS & COLLECTIONS	.00	21,173.34	00	(21,173.34)	.0
TOTAL MATERIALS & SERVICES	.00	59,919.05	32,537.00	(27,382.05)	184.2
<u>CAPITAL OUTLAY</u>					
110-450-8225 BUILDINGS & FACILITIES	.00	241,247.41	309,455.00	68,207.59	78.0
110-450-8335 EQUIPMENT & FURNISHINGS	.00	43,078.95	40,000.00	(3,078.95)	107.7
TOTAL CAPITAL OUTLAY	.00	284,326.36	349,455.00	65,128.64	81.4
TOTAL LIBRARY	(1,272.24)	369,976.61	416,550.00	46,573.39	88.8
<u>CODE ENFORCEMENT</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-460-5110 CITY ADMINISTRATOR	(191.54)	4,591.76	4,619.00	27.24	99.4
110-460-5150 PUBLIC WORKS DIRECTOR	.00	158.25	00	(158.25)	.0
110-460-5220 OVERT ME	.00	31.50	00	(31.50)	.0
110-460-5315 SOCIAL SECURITY/MEDICARE	(14.66)	365.94	503.00	137.06	72.8
110-460-5320 WORKER'S COMP	(.05)	53.41	90.00	36.59	59.3
110-460-5350 UNEMPLOYMENT	.00	.00	308.00	308.00	.0
110-460-5410 HEALTH INSURANCE	(32.38)	531.35	485.00	(46.35)	109.6
110-460-5450 PUBLIC EMPLOYEES RETIREMENT	(40.49)	938.63	907.00	(31.63)	103.5
TOTAL PERSONAL SERVICES	(279.12)	6,670.84	6,912.00	241.16	96.5

<u>MATERIALS & SERVICES</u>					
110-460-6128 OTHER CONTRACT SERVICES	.00	.00	500.00	500.00	.0
110-460-6226 POSTAGE	.00	14.64	.00	(14.64)	.0
110-460-6234 GENERAL SUPPLIES	.00	135.66	100.00	(35.66)	135.7
110-460-6238 BANK SERVICE CHARGES	.00	7.09	100.00	92.91	7.1
110-460-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-460-6445 REFUSE SERVICES	.00	.00	500.00	500.00	.0
110-460-6540 DOG/CAT CONTROL	.00	144.17	100.00	(44.17)	144.2
TOTAL MATERIALS & SERVICES	.00	301.56	1,400.00	1,098.44	21.5

TOTAL CODE ENFORCEMENT	(279.12)	6,972.40	8,312.00	1,339.60	83.9
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TOURISM

<u>MATERIALS & SERVICES</u>					
110-470-6128 OTHER CONTRACT SERVICES	.00	.00	500.00	500.00	.0
110-470-6224 MARKETING	.00	415.00	500.00	85.00	83.0
110-470-6226 POSTAGE	.00	.00	50.00	50.00	.0
110-470-6290 MISCELLANEOUS	.00	.00	100.00	100.00	.0
110-470-6326 COVERED BRIDGE MAINTENANCE	.00	808.12	5,936.00	5,127.88	13.6
110-470-6527 COMMUNITY GRANT PROGRAM	.00	.00	3,500.00	3,500.00	.0
TOTAL MATERIALS & SERVICES	.00	1,223.12	10,586.00	9,362.88	11.6

TOTAL TOURISM	.00	1,223.12	10,586.00	9,362.88	11.6
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MUNICIPAL COURT

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONAL SERVICES</u>					
110-480-5110 CITY ADMINISTRATOR	(191.54)	4,591.76	4,619.00	27.24	99.4
110-480-5114 CITY CLERK	(96.32)	2,316.49	2,312.00	(4.49)	100.2
110-480-5220 OVERT ME	.00	44.98	58.00	13.02	77.6
110-480-5315 SOCIAL SECURITY/MEDICARE	(22.03)	532.11	533.00	.89	99.8
110-480-5320 WORKER'S COMP	(.08)	8.93	135.00	126.07	6.6
110-480-5350 UNEMPLOYMENT	.00	.00	463.00	463.00	.0
110-480-5410 HEALTH INSURANCE	(97.88)	1,374.97	1,472.00	97.03	93.4
110-480-5450 PUBLIC EMPLOYEES RETIREMENT	(60.85)	1,364.97	1,367.00	2.03	99.9
TOTAL PERSONAL SERVICES	(468.70)	10,234.21	10,959.00	724.79	93.4
<u>MATERIALS & SERVICES</u>					
110-480-6120 JUDGE CONTRACT	.00	1,000.00	1,250.00	250.00	80.0
110-480-6121 BAILIFF CONTRACT	.00	190.02	400.00	209.98	47.5
110-480-6128 OTHER CONTRACT SERVICES	.00	811.00	1,200.00	389.00	67.6
110-480-6226 POSTAGE	.00	41.68	54.00	12.32	77.2
110-480-6230 OFFICE SUPPLIES/EQUIPMENT	.00	78.83	50.00	(28.83)	157.7
110-480-6238 BANK SERVICE CHARGES	.00	59.00	150.00	91.00	39.3
110-480-6240 TRAVEL & TRAINING	.00	146.25	300.00	153.75	48.8
110-480-6560 STATE ASSESSMENTS	.00	1,400.00	2,723.00	1,323.00	51.4
110-480-6565 COURT COLLECTION FEES	.00	77.98	200.00	122.02	39.0
TOTAL MATERIALS & SERVICES	.00	3,804.76	6,327.00	2,522.24	60.1
TOTAL MUNICIPAL COURT	(468.70)	14,038.97	17,286.00	3,247.03	81.2
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
110-800-7110 LOAN PRINCIPAL	.00	307,977.50	307,980.00	2.50	100.0
110-800-7111 LOAN PRINCIPAL - LIBRARY/CITY	.00	10,916.16	10,917.00	.84	100.0
110-800-7112 LOAN PRINCIPAL - ROLLING ROCK	.00	8,529.18	8,530.00	.82	100.0
110-800-7113 LOAN PRINCIPAL - OEDD LIBRARY	.00	.00	145,042.00	145,042.00	.0
110-800-7114 LOAN PRINCIPAL - OEDD CITYHALL	.00	.00	85,182.00	85,182.00	.0
110-800-7510 LOAN INTEREST	.00	6,672.80	8,008.00	1,335.20	83.3
110-800-7511 LOAN INTEREST - LIBRARY/CITY	.00	11,733.36	11,734.00	.64	100.0
110-800-7512 LOAN INTEREST - ROLLING ROCK	.00	9,167.68	9,168.00	.32	100.0
110-800-7513 LOAN INTEREST - OEDD LIBRARY	.00	.00	3,148.00	3,148.00	.0
110-800-7514 LOAN INTEREST - OEDD CITY HALL	.00	.00	1,849.00	1,849.00	.0
TOTAL DEBT SERVICES	.00	354,996.68	591,558.00	236,561.32	60.0
TOTAL DEBT SERVICE	.00	354,996.68	591,558.00	236,561.32	60.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
110-900-9590 CONTINGENCY	.00	.00	97,186.00	97,186.00	.0
110-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	65,610.00	65,610.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	162,796.00	162,796.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	162,796.00	162,796.00	.0
TOTAL FUND EXPENDITURES	(6,219.01)	1,240,024.75	2,558,726.00	1,318,701.25	48.5
NET REVENUE OVER EXPENDITURES	6,219.01	(18,238.54)	(341,048.00)	(322,809.46)	(5.4)

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

BUILDING FUND

ASSETS

220-1110	ALLOCATED CASH	68,794.50	
	TOTAL ASSETS		68,794.50

LIABILITIES AND EQUITY

FUND EQUITY

220-3100	BEGINNING FUND BALANCE	57,234.41	
	REVENUE OVER EXPENDITURES - YTD	11,560.09	
	BALANCE - CURRENT DATE	11,560.09	
	TOTAL FUND EQUITY		68,794.50
	TOTAL LIABILITIES AND EQUITY		68,794.50

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
220-315-4125 INTEREST EARNED	.00	12.07	10.00	(2.07)	120.7
TOTAL INVESTMENT EARNINGS	.00	12.07	10.00	(2.07)	120.7
<u>LICENSES & PERMITS</u>					
220-335-4356 BUILDING PERMIT FEES	.00	87,744.01	63,214.00	(24,530.01)	138.8
220-335-4358 ELECTRICAL PERMIT FEES	.00	8,401.04	8,160.00	(241.04)	103.0
TOTAL LICENSES & PERMITS	.00	96,145.05	71,374.00	(24,771.05)	134.7
TOTAL FUND REVENUE	.00	96,157.12	71,384.00	(24,773.12)	134.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
220-490-5110 CITY ADMINISTRATOR	(76.60)	1,762.08	1,847.00	84.92	95.4
220-490-5114 CITY CLERK	(96.32)	2,316.49	2,312.00	(4.49)	100.2
220-490-5150 PUBLIC WORKS DIRECTOR	(163.00)	3,755.00	3,912.00	157.00	96.0
220-490-5220 OVERT ME	.00	197.32	323.00	125.68	61.1
220-490-5315 SOCIAL SECURITY/MEDICARE	(25.70)	614.35	642.00	27.65	95.7
220-490-5320 WORKER'S COMP	(.08)	10.60	162.00	151.40	6.5
220-490-5350 UNEMPLOYMENT	.00	.00	558.00	558.00	.0
220-490-5410 HEALTH INSURANCE	(146.07)	1,952.88	2,162.00	209.12	90.3
220-490-5450 PUBLIC EMPLOYEES RETIREMENT	(71.02)	1,576.58	1,649.00	72.42	95.6
TOTAL PERSONAL SERVICES	(578.79)	12,185.30	13,567.00	1,381.70	89.8
<u>MATERIALS & SERVICES</u>					
220-490-6110 AUDITING	.00	1,142.50	1,140.00	(2.50)	100.2
220-490-6112 LEGAL SERVICES	.00	.00	5,000.00	5,000.00	.0
220-490-6122 IT SERVICES	.00	685.47	744.00	58.53	92.1
220-490-6128 OTHER CONTRACT SERVICES	.00	.00	9.00	9.00	.0
220-490-6150 BUILDING INSPECTION SERVICES	.00	60,438.80	51,187.00	(9,251.80)	118.1
220-490-6152 ELECTRICAL INSPECTION SERVICES	.00	5,144.40	6,630.00	1,485.60	77.6
220-490-6220 PUBLICATIONS, PRINTING & DUES	.00	.00	250.00	250.00	.0
220-490-6226 POSTAGE	.00	46.03	250.00	203.97	18.4
220-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	306.02	250.00	(56.02)	122.4
220-490-6238 BANK SERVICE CHARGES	.00	225.62	1,500.00	1,274.38	15.0
220-490-6420 WATER SERVICES	.00	36.27	500.00	463.73	7.3
220-490-6425 SEWER SERVICES	.00	80.19	500.00	419.81	16.0
220-490-6430 ELECTRICITY SERVICES	.00	157.51	1,000.00	842.49	15.8
220-490-6435 INTERNET SERVICES	.00	110.94	500.00	389.06	22.2
220-490-6440 TELEPHONE SERVICES	.00	85.18	500.00	414.82	17.0
220-490-6524 BUILDING STATE SURCHARGE	.00	3,752.28	8,190.00	4,437.72	45.8
220-490-6525 ELECTRICAL STATE SURCHARGE	.00	200.52	1,061.00	860.48	18.9
TOTAL MATERIALS & SERVICES	.00	72,411.73	79,211.00	6,799.27	91.4
TOTAL NON-DEPARTMENTAL	(578.79)	84,597.03	92,778.00	8,180.97	91.2
<u>CAPITAL OUTLAY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

BUILDING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
220-700-8335 EQUIPMENT & FURNISHINGS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
220-900-9590 CONTINGENCY	.00	.00	18,750.00	18,750.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	18,750.00	18,750.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	18,750.00	18,750.00	.0
TOTAL FUND EXPENDITURES	(578.79)	84,597.03	121,528.00	36,930.97	69.6
NET REVENUE OVER EXPENDITURES	578.79	11,560.09	(50,144.00)	(61,704.09)	23.1

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

WATER FUND

ASSETS

230-1110	ALLOCATED CASH	78,413.83	
230-1115	CASH IN BANK - LGIP	861.89	
230-1710	LAND	81,179.00	
230-1720	BUILDINGS & FACILITIES	35,875.00	
230-1730	EQUIPMENT & FURNISHINGS	108,645.38	
230-1740	VEHICLES & ROLLING STOCK	34,066.66	
230-1750	INFRASTRUCTURE	4,502,339.34	
230-1820	AD - BUILDINGS & FACILITIES	(20,674.56)	
230-1830	AD - EQUIPMENT & FURNISHINGS	(79,790.46)	
230-1840	AD - VEHICLES & ROLLING STOCK	(19,907.90)	
230-1850	AD - INFRASTRUCTURE	(2,351,609.22)	
	TOTAL ASSETS		<u>2,369,398.96</u>

LIABILITIES AND EQUITY

LIABILITIES

230-2520	UTILITY DEPOSITS	41,140.00	
230-2530	H2O DONATIONS	1,110.00	
230-2750	LONG TERM DEBT	1,022,504.61	
	TOTAL LIABILITIES		1,064,754.61

FUND EQUITY

230-3100	BEGINNING FUND BALANCE	40,302.14	
230-3275	GASB - FIXED ASSETS	2,290,123.24	
230-3277	GAAP - LONG TERM DEBT	(1,022,504.61)	
	REVENUE OVER EXPENDITURES - YTD	(3,276.42)	
	BALANCE - CURRENT DATE	(3,276.42)	
	TOTAL FUND EQUITY		<u>1,304,644.35</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,369,398.96</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
230-315-4125 INTEREST EARNED	.00	158.26	273.00	114.74	58.0
TOTAL INVESTMENT EARNINGS	.00	158.26	273.00	114.74	58.0
<u>GRANT REVENUES</u>					
230-325-4151 WATER - OPERATING GRANTS	.00	18,301.00	18,301.00	.00	100.0
230-325-4162 WATER - CAPITAL GRANTS	.00	45,751.18	45,751.00	(.18)	100.0
TOTAL GRANT REVENUES	.00	64,052.18	64,052.00	(.18)	100.0
<u>LICENSES & PERMITS</u>					
230-335-4370 WATER/SEWER CONNECTION PERMIT	.00	4,750.00	4,125.00	(625.00)	115.2
TOTAL LICENSES & PERMITS	.00	4,750.00	4,125.00	(625.00)	115.2
<u>CHARGES FOR SERVICE</u>					
230-340-4425 WATER/SEWER SALES	(51,543.23)	376,324.30	454,373.00	78,048.70	82.8
230-340-4426 BULK WATER SALES	.00	10,803.13	10,000.00	(803.13)	108.0
230-340-4435 FIRE HYDRANT FEE	(357.30)	4,533.49	4,250.00	(283.49)	106.7
230-340-4440 BACKFLOW TESTING	.00	1,465.00	.00	(1,465.00)	.0
TOTAL CHARGES FOR SERVICE	(51,900.53)	393,125.92	468,623.00	75,497.08	83.9
<u>SDC REVENUE</u>					
230-345-4531 WATER REIMBURSEMENT SDC	.00	14,900.00	14,900.00	.00	100.0
TOTAL SDC REVENUE	.00	14,900.00	14,900.00	.00	100.0
<u>MISCELLANEOUS REVENUE</u>					
230-385-4850 WATER/SEWER PENALTIES	(225.00)	2,032.50	1,500.00	(532.50)	135.5
230-385-4895 MISCELLANEOUS REVENUE	.00	1,574.90	500.00	(1,074.90)	315.0
TOTAL MISCELLANEOUS REVENUE	(225.00)	3,607.40	2,000.00	(1,607.40)	180.4
<u>TRANSFERS IN</u>					
230-390-4940 TRANSFER FROM SEWER FUND	.00	.00	20,342.00	20,342.00	.0
TOTAL TRANSFERS IN	.00	.00	20,342.00	20,342.00	.0

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	(52,125.53)	480,593.76	574,315.00	93,721.24	83.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
230-490-5110	CITY ADMINISTRATOR	(1,015.15)	24,373.17	24,479.00	105.83 99.6
230-490-5114	CITY CLERK	(770.57)	18,532.11	18,494.00 (38.11)	100.2
230-490-5150	PUBLIC WORKS DIRECTOR	(1,336.60)	32,136.16	32,078.00 (58.16)	100.2
230-490-5152	UTILITY WORKER I	(1,620.22)	38,902.10	38,884.00 (18.10)	100.1
230-490-5156	TEMPORARY/ SEASONAL	(57.60)	608.80	780.00	171.20 78.1
230-490-5158	MAINTENANCE WORKER I	(111.84)	2,761.81	3,580.00	818.19 77.2
230-490-5220	OVERT ME	(224.34)	7,894.55	7,555.00 (339.55)	104.5
230-490-5315	SOCIAL SECURITY/MEDICARE	(392.93)	9,578.71	9,616.00	37.29 99.6
230-490-5320	WORKER'S COMP	(1.72)	1,534.78	7,482.00	5,947.22 20.5
230-490-5350	UNEMPLOYMENT	.00	.00	9,363.00	9,363.00 .0
230-490-5410	HEALTH INSURANCE	(2,334.71)	32,189.36	33,922.00	1,732.64 94.9
230-490-5450	PUBLIC EMPLOYEES RETIREMENT	(1,073.64)	24,458.78	24,671.00	212.22 99.1
	TOTAL PERSONAL SERVICES	(8,939.32)	192,970.33	210,904.00	17,933.67 91.5

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
230-490-6110	AUDITING	.00	6,522.50	6,440.00 (82.50)	101.3
230-490-6112	LEGAL SERVICES	.00	29.14	5,000.00	4,970.86 .6
230-490-6114	FINANCIAL SERVICES	.00	5,356.75	5,460.00	103.25 98.1
230-490-6116	ENGINEERING SERVICES	.00	13,689.68	27,510.00	13,820.32 49.8
230-490-6122	IT SERVICES	.00	9,771.43	5,500.00 (4,271.43)	177.7
230-490-6128	OTHER CONTRACT SERVICES	.00	7,837.94	1,500.00 (6,337.94)	522.5
230-490-6210	INSURANCE & BONDS	.00	10,462.23	9,663.00 (799.23)	108.3
230-490-6220	PUBLICATIONS, PRINTING & DUES	.00	523.64	1,500.00	976.36 34.9
230-490-6226	POSTAGE	.00	1,548.48	1,200.00 (348.48)	129.0
230-490-6230	OFFICE SUPPLIES/EQUIPMENT	.00	1,200.19	1,250.00	49.81 96.0
230-490-6234	GENERAL SUPPLIES	.00	4,579.34	5,500.00	920.66 83.3
230-490-6238	BANK SERVICE CHARGES	.00	3,260.07	6,900.00	3,639.93 47.3
230-490-6240	TRAVEL & TRAINING	.00	460.00	2,000.00	1,540.00 23.0
230-490-6290	MISCELLANEOUS	.00	10.53	1,500.00	1,489.47 .7
230-490-6320	BUILDING REPAIR & MAINTENANCE	.00	472.00	5,000.00	4,528.00 9.4
230-490-6324	EQUIPMENT REPAIR & MAINTENANCE	.00	20,185.13	5,000.00 (15,185.13)	403.7
230-490-6330	OTHER REPAIR & MAINTENANCE	.00	16,377.79	18,000.00	1,622.21 91.0
230-490-6334	NON-CAPITALIZED ASSETS	.00	.00	3,000.00	3,000.00 .0
230-490-6420	WATER SERVICES	.00	611.35	1,200.00	588.65 51.0
230-490-6425	SEWER SERVICES	.00	735.33	960.00	224.67 76.6
230-490-6430	ELECTRICITY SERVICES	.00	16,503.73	22,000.00	5,496.27 75.0
230-490-6435	INTERNET SERVICES	.00	993.99	2,100.00	1,106.01 47.3
230-490-6440	TELEPHONE SERVICES	.00	3,592.80	2,000.00 (1,592.80)	179.6
230-490-6445	REFUSE SERVICES	.00	631.37	720.00	88.63 87.7
230-490-6710	GAS & OIL	.00	1,138.22	2,000.00	861.78 56.9
230-490-6712	OPERATIONS & SUPPLIES	.00	1,624.08	1,500.00 (124.08)	108.3
230-490-6750	CHEMICALS & LAB SUPPLIES	.00	18,103.85	20,000.00	1,896.15 90.5
230-490-6755	WATER/SEWER ANALYSIS	.00	5,837.40	7,250.00	1,412.60 80.5
230-490-6758	WATER/SEWER CONNECTION EXPENDI	.00	858.65	3,500.00	2,641.35 24.5
230-490-6760	WATER/SEWER FRANCHISE FEES	.00	18,639.35	23,975.00	5,335.65 77.7
	TOTAL MATERIALS & SERVICES	.00	171,556.96	199,128.00	27,571.04 86.2
	TOTAL NON-DEPARTMENTAL	(8,939.32)	364,527.29	410,032.00	45,504.71 88.9
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
230-700-8320	SOFTWARE	.00	1,475.00	9,275.00	7,800.00 15.9
230-700-8540	WATER SYSTEMS IMPROVEMTS	.00	59,528.84	107,562.00	48,033.16 55.3
	TOTAL CAPITAL OUTLAY	.00	61,003.84	116,837.00	55,833.16 52.2
	TOTAL CAPITAL OUTLAY	.00	61,003.84	116,837.00	55,833.16 52.2

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
230-800-7122	LOAN PRINCIPAL - J05001 SPWF	.00	4,961.65	4,962.00	.35 100.0
230-800-7124	LOAN PRINCIPAL - RUS 91-03	.00	17,458.07	17,459.00	.93 100.0
230-800-7125	LOAN PRINCIPAL - L21001	.00	7,643.93	7,644.00	.07 100.0
230-800-7522	LOAN INTEREST - J05001 SPWF	.00	2,460.85	2,461.00	.15 100.0
230-800-7524	LOAN INTEREST - RUS 91-03	.00	21,921.93	21,922.00	.07 100.0
230-800-7525	LOAN INTEREST - L21001	.00	3,892.62	3,893.00	.38 100.0
	TOTAL DEBT SERVICES	.00	58,339.05	58,341.00	1.95 100.0
	TOTAL DEBT SERVICE	.00	58,339.05	58,341.00	1.95 100.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
230-900-9590	CONTINGENCY	.00	.00	14,379.00	14,379.00 .0
230-900-9899	UNAPPROPRIATED ENDING BALANCE	.00	.00	36,770.00	36,770.00 .0
	TOTAL OTHER REQUIREMENTS	.00	.00	51,149.00	51,149.00 .0
	TOTAL OTHER REQUIREMENTS	.00	.00	51,149.00	51,149.00 .0
	TOTAL FUND EXPENDITURES	(8,939.32)	483,870.18	636,359.00	152,488.82 76.0
	NET REVENUE OVER EXPENDITURES	(43,186.21)	(3,276.42)	(62,044.00)	(58,767.58) (5.3)

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

SEWER FUND

ASSETS

240-1110	ALLOCATED CASH	141,753.35	
240-1115	CASH IN BANK - LGIP	90,672.59	
240-1550	OTHER CASH DEPOSITS	1,135.00	
240-1710	LAND	11,000.00	
240-1720	BUILDINGS & FACILITIES	89,114.40	
240-1730	EQUIPMENT & FURNISHINGS	91,707.36	
240-1740	VEHICLES & ROLLING STOCK	21,779.50	
240-1750	INFRASTRUCTURE	4,708,963.28	
240-1820	AD - BUILDINGS & FACILITIES	(45,529.28)	
240-1830	AD - EQUIPMENT & FURNISHINGS	(34,369.87)	
240-1840	AD - VEHICLES & ROLLING STOCK	(7,622.83)	
240-1850	AD - INFRASTRUCTURE	(3,002,613.15)	
	TOTAL ASSETS		<u>2,065,990.35</u>

LIABILITIES AND EQUITY

LIABILITIES

240-2750	LONG TERM DEBT	516,980.84	
	TOTAL LIABILITIES		516,980.84

FUND EQUITY

240-3100	BEGINNING FUND BALANCE	184,326.51	
240-3275	GASB - FIXED ASSETS	1,832,429.41	
240-3277	GAAP - LONG TERM DEBT	(516,980.84)	
	REVENUE OVER EXPENDITURES - YTD	<u>49,234.43</u>	
	BALANCE - CURRENT DATE	<u>49,234.43</u>	
	TOTAL FUND EQUITY		<u>1,549,009.51</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,065,990.35</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
240-315-4125 INTEREST EARNED	.00	2,637.15	662.00	(1,975.15)	398.4
TOTAL INVESTMENT EARNINGS	.00	2,637.15	662.00	(1,975.15)	398.4
<u>GRANT REVENUES</u>					
240-325-4151 SEWER - OPERATING GRANTS	.00	5,525.00	00	(5,525.00)	.0
TOTAL GRANT REVENUES	.00	5,525.00	.00	(5,525.00)	.0
<u>LICENSES & PERMITS</u>					
240-335-4370 WATER/SEWER CONNECTION PERMIT	.00	2,185.00	1,725.00	(460.00)	126.7
TOTAL LICENSES & PERMITS	.00	2,185.00	1,725.00	(460.00)	126.7
<u>CHARGES FOR SERVICE</u>					
240-340-4425 WATER/SEWER SALES	(35,712.76)	441,316.60	477,735.00	36,418.40	92.4
240-340-4426 BULK GREY WATER DISPOSAL	.00	11,376.00	11,376.00	.00	100.0
TOTAL CHARGES FOR SERVICE	(35,712.76)	452,692.60	489,111.00	36,418.40	92.6
<u>SDC REVENUE</u>					
240-345-4541 SEWER REIMBURSEMENT SDC	.00	12,360.00	12,360.00	.00	100.0
TOTAL SDC REVENUE	.00	12,360.00	12,360.00	.00	100.0
<u>MISCELLANEOUS REVENUE</u>					
240-385-4850 WATER/SEWER PENALTIES	(190.00)	1,862.50	1,100.00	(762.50)	169.3
240-385-4895 MISCELLANEOUS REVENUE	.00	.00	500.00	500.00	.0
TOTAL MISCELLANEOUS REVENUE	(190.00)	1,862.50	1,600.00	(262.50)	116.4
TOTAL FUND REVENUE	(35,902.76)	477,262.25	505,458.00	28,195.75	94.4

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
240-490-5110	CITY ADMINISTRATOR	(1,015.15)	24,373.15	24,479.00	105.85 99.6
240-490-5114	CITY CLERK	(770.57)	18,532.10	18,494.00 (38.10)	100.2
240-490-5150	PUBLIC WORKS DIRECTOR	(1,336.60)	32,136.17	32,078.00 (58.17)	100.2
240-490-5152	UTILITY WORKER I	(1,620.22)	38,902.01	38,884.00 (18.01)	100.1
240-490-5156	TEMPORARY/ SEASONAL	(57.60)	608.80	780.00	171.20 78.1
240-490-5158	MAINTENANCE WORKER I	(111.84)	2,761.81	3,580.00	818.19 77.2
240-490-5220	OVERT ME	(224.34)	7,894.53	7,555.00 (339.53)	104.5
240-490-5315	SOCIAL SECURITY/MEDICARE	(392.94)	9,578.78	9,616.00	37.22 99.6
240-490-5320	WORKER'S COMP	(1.73)	1,550.13	6,714.00	5,163.87 23.1
240-490-5350	UNEMPLOYMENT	.00	.00	8,348.00	8,348.00 .0
240-490-5410	HEALTH INSURANCE	(2,334.70)	32,189.39	33,922.00	1,732.61 94.9
240-490-5450	PUBLIC EMPLOYEES RETIREMENT	(1,073.65)	24,458.80	24,671.00	212.20 99.1
	TOTAL PERSONAL SERVICES	(8,939.34)	192,985.67	209,121.00	16,135.33 92.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
240-490-6110	.00	6,522.50	6,440.00	(82.50)	101.3
240-490-6112	.00	29.13	.00	(29.13)	.0
240-490-6114	.00	5,356.75	5,460.00	103.25	98.1
240-490-6116	.00	7,462.00	00	(7,462.00)	.0
240-490-6122	.00	6,478.69	5,727.00	(751.69)	113.1
240-490-6128	.00	4,915.44	4,500.00	(415.44)	109.2
240-490-6210	.00	9,966.21	9,187.00	(779.21)	108.5
240-490-6220	.00	875.84	1,500.00	624.16	58.4
240-490-6226	.00	1,550.15	1,200.00	(350.15)	129.2
240-490-6230	.00	979.84	500.00	(479.84)	196.0
240-490-6234	.00	2,492.75	5,000.00	2,507.25	49.9
240-490-6238	.00	3,828.95	6,600.00	2,771.05	58.0
240-490-6240	.00	125.00	2,000.00	1,875.00	6.3
240-490-6290	.00	2,702.49	500.00	(2,202.49)	540.5
240-490-6320	.00	378.99	500.00	121.01	75.8
240-490-6324	.00	17,991.94	8,500.00	(9,491.94)	211.7
240-490-6330	.00	3,381.26	15,000.00	11,618.74	22.5
240-490-6334	.00	.00	7,500.00	7,500.00	.0
240-490-6420	.00	11,131.15	18,000.00	6,868.85	61.8
240-490-6425	.00	7,222.32	8,000.00	777.68	90.3
240-490-6430	.00	24,550.76	28,500.00	3,949.24	86.1
240-490-6435	.00	1,467.59	1,550.00	82.41	94.7
240-490-6440	.00	2,671.18	3,200.00	528.82	83.5
240-490-6445	.00	642.93	9,000.00	8,357.07	7.1
240-490-6520	.00	3,687.00	4,000.00	313.00	92.2
240-490-6710	.00	338.64	2,000.00	1,661.36	16.9
240-490-6712	.00	1,101.22	1,500.00	398.78	73.4
240-490-6750	.00	15,436.50	18,000.00	2,563.50	85.8
240-490-6755	.00	14,440.50	14,000.00	(440.50)	103.2
240-490-6758	.00	.00	2,500.00	2,500.00	.0
240-490-6760	.00	21,714.15	22,711.00	996.85	95.6
TOTAL MATERIALS & SERVICES	.00	179,441.87	213,075.00	33,633.13	84.2
TOTAL NON-DEPARTMENTAL	(8,939.34)	372,427.54	422,196.00	49,768.46	88.2
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
240-700-8225	.00	.00	5,731.00	5,731.00	.0
240-700-8320	.00	1,475.00	.00	(1,475.00)	.0
240-700-8550	.00	.00	14,463.00	14,463.00	.0
TOTAL CAPITAL OUTLAY	.00	1,475.00	20,194.00	18,719.00	7.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL CAPITAL OUTLAY	.00	1,475.00	20,194.00	18,719.00	7.3
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
240-800-7110 LOAN PRINCIPAL - G02002	.00	23,801.00	23,801.00	.00	100.0
240-800-7122 LOAN PRINCIPAL - J05001 SPWF	.00	4,961.65	4,962.00	.35	100.0
240-800-7124 LOAN PRINCIPAL - RUS 92-05	.00	6,979.95	6,980.00	.05	100.0
240-800-7510 LOAN INTEREST - G02002	.00	7,157.78	7,158.00	.22	100.0
240-800-7522 LOAN INTEREST - J05001 SPWF	.00	2,460.85	2,461.00	.15	100.0
240-800-7524 LOAN INTEREST - RUS 92-05	.00	8,764.05	8,765.00	.95	100.0
TOTAL DEBT SERVICES	.00	54,125.28	54,127.00	1.72	100.0
TOTAL DEBT SERVICE	.00	54,125.28	54,127.00	1.72	100.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
240-900-9110 TRANSFER TO GENERAL FUND	.00	.00	76,200.00	76,200.00	.0
240-900-9130 TRANSFER TO WATER FUND	.00	.00	20,342.00	20,342.00	.0
240-900-9590 CONTINGENCY	.00	.00	2,000.00	2,000.00	.0
240-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	59,580.00	59,580.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	158,122.00	158,122.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	158,122.00	158,122.00	.0
TOTAL FUND EXPENDITURES	(8,939.34)	428,027.82	654,639.00	226,611.18	65.4
NET REVENUE OVER EXPENDITURES	(26,963.42)	49,234.43	(149,181.00)	(198,415.43)	33.0

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

STREET FUND

ASSETS

312-1110	ALLOCATED CASH	73,224.41	
312-1115	CASH IN BANK - LGIP	57,582.17	
312-1710	LAND	93,558.00	
312-1720	BUILDINGS & FACILITIES	528.00	
312-1730	EQUIPMENT & FURNISHINGS	6,061.05	
312-1740	VEHICLES & ROLLING STOCK	11,299.83	
312-1750	INFRASTRUCTURE	1,624,771.62	
312-1820	AD - BUILDINGS & FACILITIES	(70.40)	
312-1830	AD - EQUIPMENT & FURNISHINGS	(1,967.90)	
312-1840	AD - VEHICLES & ROLLING STOCK	(3,954.93)	
312-1850	AD - INFRASTRUCTURE	(458,159.91)	
	TOTAL ASSETS		<u>1,402,871.94</u>

LIABILITIES AND EQUITY

LIABILITIES

312-2750	LONG TERM DEBT	79,679.13	
	TOTAL LIABILITIES		79,679.13

FUND EQUITY

312-3100	BEGINNING FUND BALANCE	111,798.43	
312-3275	GASB - FIXED ASSETS	1,272,065.36	
312-3277	GAAP - LONG TERM DEBT	(79,679.13)	
	REVENUE OVER EXPENDITURES - YTD	<u>19,008.15</u>	
	BALANCE - CURRENT DATE	<u>19,008.15</u>	
	TOTAL FUND EQUITY		<u>1,323,192.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,402,871.94</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
312-315-4125 INTEREST EARNED	.00	1,675.34	211.00	(1,464.34)	794.0
TOTAL INVESTMENT EARNINGS	.00	1,675.34	211.00	(1,464.34)	794.0
<u>INTERGOVERNMENTAL</u>					
312-320-4142 STATE DISTRIBUTIONS	.00	95,384.51	91,464.00	(3,920.51)	104.3
TOTAL INTERGOVERNMENTAL	.00	95,384.51	91,464.00	(3,920.51)	104.3
<u>SDC REVENUE</u>					
312-345-4513 TRANSPORTATION REIMBURSEMENT S	.00	2,080.00	2,080.00	.00	100.0
TOTAL SDC REVENUE	.00	2,080.00	2,080.00	.00	100.0
TOTAL FUND REVENUE	.00	99,139.85	93,755.00	(5,384.85)	105.7

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>PERSONAL SERVICES</u>					
312-490-5110 CITY ADMINISTRATOR	(191.54)	4,591.76	4,618.00	26.24	99.4
312-490-5150 PUBLIC WORKS DIRECTOR	(163.00)	3,913.25	3,912.00	(1.25)	100.0
312-490-5152 UTILITY WORKER I	(190.60)	4,576.47	4,574.00	(2.47)	100.1
312-490-5156 TEMPORARY/ SEASONAL	(115.20)	1,217.60	1,664.00	446.40	73.2
312-490-5220 OVERT ME	(26.39)	891.74	868.00	(23.74)	102.7
312-490-5315 SOCIAL SECURITY/MEDICARE	(52.49)	1,161.23	1,196.00	34.77	97.1
312-490-5320 WORKER'S COMP	(.25)	415.98	1,763.00	1,347.02	23.6
312-490-5350 UNEMPLOYMENT	.00	.00	1,040.00	1,040.00	.0
312-490-5410 HEALTH INSURANCE	(227.53)	3,132.04	3,281.00	148.96	95.5
312-490-5450 PUBLIC EMPLOYEES RETIREMENT	(120.82)	2,742.78	3,071.00	328.22	89.3
TOTAL PERSONAL SERVICES	(1,087.82)	22,642.85	25,987.00	3,344.15	87.1
<u>MATERIALS & SERVICES</u>					
312-490-6110 AUDITING	.00	1,202.50	1,240.00	37.50	97.0
312-490-6114 FINANCIAL SERVICES	.00	2,119.25	2,184.00	64.75	97.0
312-490-6116 ENGINEERING SERVICES	.00	165.00	20,000.00	19,835.00	.8
312-490-6122 IT SERVICES	.00	1,531.17	1,480.00	(51.17)	103.5
312-490-6128 OTHER CONTRACT SERVICES	.00	3,429.25	8,000.00	4,570.75	42.9
312-490-6210 INSURANCE & BONDS	.00	3,636.94	3,356.00	(280.94)	108.4
312-490-6230 OFFICE SUPPLIES/EQUIPMENT	.00	236.23	00	(236.23)	.0
312-490-6234 GENERAL SUPPLIES	.00	226.70	500.00	273.30	45.3
312-490-6238 BANK SERVICE CHARGES	.00	2.27	50.00	47.73	4.5
312-490-6290 MISCELLANEOUS	.00	550.54	500.00	(50.54)	110.1
312-490-6324 EQUIPMENT REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
312-490-6330 OTHER REPAIR & MAINTENANCE	.00	5,533.20	10,000.00	4,466.80	55.3
312-490-6334 NON-CAPITALIZED ASSETS	.00	3,654.12	2,500.00	(1,154.12)	146.2
312-490-6430 ELECTRICITY SERVICES	.00	12,653.14	14,575.00	1,921.86	86.8
312-490-6720 STORM DRAIN MAINTENANCE	.00	4,558.93	1,500.00	(3,058.93)	303.9
312-490-6724 STREET SIGNS	.00	150.91	500.00	349.09	30.2
312-490-6726 STREET LIGHTS	.00	.00	410.00	410.00	.0
TOTAL MATERIALS & SERVICES	.00	39,650.15	67,295.00	27,644.85	58.9
TOTAL NON-DEPARTMENTAL	(1,087.82)	62,293.00	93,282.00	30,989.00	66.8
<u>CAPITAL OUTLAY</u>					

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
312-700-8530 STREET IMPROVEMENTS	.00	12,667.13	70,000.00	57,332.87	18.1
312-700-8532 SIGNAGE	.00	.00	5,000.00	5,000.00	.0
TOTAL CAPITAL OUTLAY	.00	12,667.13	75,000.00	62,332.87	16.9
TOTAL CAPITAL OUTLAY	.00	12,667.13	75,000.00	62,332.87	16.9
<u>DEBT SERVICE</u>					
<u>DEBT SERVICES</u>					
312-800-7125 LOAN PRINCIPAL - L21001	.00	3,426.59	3,427.00	.41	100.0
312-800-7525 LOAN INTEREST - L21001	.00	1,744.98	1,745.00	.02	100.0
TOTAL DEBT SERVICES	.00	5,171.57	5,172.00	.43	100.0
TOTAL DEBT SERVICE	.00	5,171.57	5,172.00	.43	100.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
312-900-9590 CONTINGENCY	.00	.00	10,819.00	10,819.00	.0
312-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	10,770.00	10,770.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	21,589.00	21,589.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	21,589.00	21,589.00	.0
TOTAL FUND EXPENDITURES	(1,087.82)	80,131.70	195,043.00	114,911.30	41.1
NET REVENUE OVER EXPENDITURES	1,087.82	19,008.15	(101,288.00)	(120,296.15)	18.8

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

BLACKBERRY JAM FUND

ASSETS

314-1110	ALLOCATED CASH		13,802.69	
	TOTAL ASSETS			13,802.69

LIABILITIES AND EQUITY

FUND EQUITY

314-3100	BEGINNING FUND BALANCE		13,823.92	
	REVENUE OVER EXPENDITURES - YTD	(21.23)	
	BALANCE - CURRENT DATE	(21.23)	
	TOTAL FUND EQUITY			13,802.69
	TOTAL LIABILITIES AND EQUITY			13,802.69

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
314-315-4125 INTEREST EARNED	.00	2.35	10.00	7.65	23.5
TOTAL INVESTMENT EARNINGS	.00	2.35	10.00	7.65	23.5
<u>OTHER REVENUE</u>					
314-370-4824 BBJ DONATIONS	.00	105.00	00	(105.00)	.0
TOTAL OTHER REVENUE	.00	105.00	00	(105.00)	.0
<u>FUNDRAISING & EVENT REVENUE</u>					
314-380-4861 CRAFT/COMMERCIAL BOOTH SALES	.00	3,220.00	1,980.00	(1,240.00)	162.6
314-380-4862 FOOD BOOTH SALES	.00	1,810.00	1,200.00	(610.00)	150.8
314-380-4864 JAM SALES	.00	830.00	500.00	(330.00)	166.0
314-380-4866 QUILT RAFFLE SALES	.00	4,150.00	4,000.00	(150.00)	103.8
314-380-4870 SPONSORSHIP REVENUE	.00	2,845.00	8,772.00	5,927.00	32.4
314-380-4882 HORSESHOE TOURNEY REVENUE	.00	95.00	00	(95.00)	.0
314-380-4889 BBJ FESTIVAL OTHER REVENUE	.00	.00	145.00	145.00	.0
TOTAL FUNDRAISING & EVENT REVENUE	.00	12,950.00	16,597.00	3,647.00	78.0
<u>MISCELLANEOUS REVENUE</u>					
314-385-4895 MISCELLANEOUS REVENUE	.00	115.00	500.00	385.00	23.0
TOTAL MISCELLANEOUS REVENUE	.00	115.00	500.00	385.00	23.0
TOTAL FUND REVENUE	.00	13,172.35	17,107.00	3,934.65	77.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

BLACKBERRY JAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
314-490-6118	.00	504.00	1,000.00	496.00	50.4
314-490-6122	.00	624.05	350.00	(274.05)	178.3
314-490-6220	.00	403.76	100.00	(303.76)	403.8
314-490-6226	.00	5.62	.00	(5.62)	.0
314-490-6238	.00	41.50	100.00	58.50	41.5
314-490-6290	.00	1,457.22	2,200.00	742.78	66.2
314-490-6440	.00	.00	150.00	150.00	.0
314-490-6445	.00	1,120.00	1,000.00	(120.00)	112.0
314-490-6705	.00	960.00	1,000.00	40.00	96.0
314-490-6714	.00	.00	150.00	150.00	.0
314-490-6810	.00	305.00	150.00	(155.00)	203.3
314-490-6812	.00	.00	100.00	100.00	.0
314-490-6814	.00	844.20	500.00	(344.20)	168.8
314-490-6816	.00	4,200.00	4,000.00	(200.00)	105.0
314-490-6820	.00	.00	100.00	100.00	.0
314-490-6852	.00	.00	100.00	100.00	.0
314-490-6856	.00	61.84	100.00	38.16	61.8
314-490-6858	.00	191.39	.00	(191.39)	.0
314-490-6864	.00	2,475.00	12,042.00	9,567.00	20.6
	.00	13,193.58	23,142.00	9,948.42	57.0
<u>TOTAL MATERIALS & SERVICES</u>					
	.00	13,193.58	23,142.00	9,948.42	57.0
<u>TOTAL NON-DEPARTMENTAL</u>					
	.00	13,193.58	23,142.00	9,948.42	57.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
314-900-9899	.00	.00	5,007.00	5,007.00	.0
	.00	.00	5,007.00	5,007.00	.0
<u>TOTAL OTHER REQUIREMENTS</u>					
	.00	.00	5,007.00	5,007.00	.0
<u>TOTAL OTHER REQUIREMENTS</u>					
	.00	.00	5,007.00	5,007.00	.0
<u>TOTAL FUND EXPENDITURES</u>					
	.00	13,193.58	28,149.00	14,955.42	46.9
<u>NET REVENUE OVER EXPENDITURES</u>					
	.00	(21.23)	(11,042.00)	(11,020.77)	(.2)

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

PARKS SDC FUND

ASSETS

410-1110	ALLOCATED CASH	43,487.33	
410-1115	CASH IN BANK - LGIP	61,744.26	
	TOTAL ASSETS		<u>105,231.59</u>

LIABILITIES AND EQUITY

FUND EQUITY

410-3100	BEGINNING FUND BALANCE	89,532.89	
	REVENUE OVER EXPENDITURES - YTD	15,698.70	
	BALANCE - CURRENT DATE	15,698.70	
	TOTAL FUND EQUITY		<u>105,231.59</u>
	TOTAL LIABILITIES AND EQUITY		<u>105,231.59</u>

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

PARKS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
410-315-4125	INTEREST EARNED	.00	1,786.70	200.00	(1,586.70)	893.4
	TOTAL INVESTMENT EARNINGS	.00	1,786.70	200.00	(1,586.70)	893.4
<u>SDC REVENUE</u>						
410-345-4510	PARK SDC FEES	.00	19,655.00	19,700.00	45.00	99.8
	TOTAL SDC REVENUE	.00	19,655.00	19,700.00	45.00	99.8
	TOTAL FUND REVENUE	.00	21,441.70	19,900.00	(1,541.70)	107.8

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
410-490-6714	.00	5,743.00	10,000.00	4,257.00	57.4
	.00	5,743.00	10,000.00	4,257.00	57.4
	.00	5,743.00	10,000.00	4,257.00	57.4
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
410-700-8520	.00	.00	80,313.00	80,313.00	.0
	.00	.00	80,313.00	80,313.00	.0
	.00	.00	80,313.00	80,313.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
410-900-9899	.00	.00	18,080.00	18,080.00	.0
	.00	.00	18,080.00	18,080.00	.0
	.00	.00	18,080.00	18,080.00	.0
	.00	5,743.00	108,393.00	102,650.00	5.3
	.00	15,698.70	(88,493.00)	(104,191.70)	17.7

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

STREETS SDC FUND

ASSETS

412-1110	ALLOCATED CASH	34,076.50	
412-1115	CASH IN BANK - LGIP	47,781.23	
	TOTAL ASSETS		<u>81,857.73</u>

LIABILITIES AND EQUITY

FUND EQUITY

412-3100	BEGINNING FUND BALANCE	68,635.11	
	REVENUE OVER EXPENDITURES - YTD	13,222.62	
	BALANCE - CURRENT DATE	13,222.62	
	TOTAL FUND EQUITY		<u>81,857.73</u>
	TOTAL LIABILITIES AND EQUITY		<u>81,857.73</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

STREETS SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
412-315-4125	INTEREST EARNED	.00	1,382.62	150.00	(1,232.62)	921.8
	TOTAL INVESTMENT EARNINGS	.00	1,382.62	150.00	(1,232.62)	921.8
<u>SDC REVENUE</u>						
412-345-4512	TRANSPORTATION SDC	.00	11,840.00	11,840.00	.00	100.0
	TOTAL SDC REVENUE	.00	11,840.00	11,840.00	.00	100.0
	TOTAL FUND REVENUE	.00	13,222.62	11,990.00	(1,232.62)	110.3

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

STREETS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
412-490-6128 OTHER CONTRACT SERVICES	.00	.00	15,000.00	15,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	15,000.00	15,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	15,000.00	15,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
412-700-8530 STREET IMPROVEMENTS	.00	.00	60,260.00	60,260.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	60,260.00	60,260.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	60,260.00	60,260.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
412-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	4,736.00	4,736.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,736.00	4,736.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	4,736.00	4,736.00	.0
TOTAL FUND EXPENDITURES	.00	.00	79,996.00	79,996.00	.0
NET REVENUE OVER EXPENDITURES	.00	13,222.62	(68,006.00)	(81,228.62)	19.4

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

WATER SDC FUND

ASSETS

430-1110	ALLOCATED CASH	126,904.03	
430-1115	CASH IN BANK - LGIP	311,930.72	
	TOTAL ASSETS		<u>438,834.75</u>

LIABILITIES AND EQUITY

FUND EQUITY

430-3100	BEGINNING FUND BALANCE	376,132.96	
	REVENUE OVER EXPENDITURES - YTD	62,701.79	
	BALANCE - CURRENT DATE	62,701.79	
	TOTAL FUND EQUITY		<u>438,834.75</u>
	TOTAL LIABILITIES AND EQUITY		<u>438,834.75</u>

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER SDC FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
430-315-4125	INTEREST EARNED	.00	9,008.27	500.00	(8,508.27)	1801.7
	TOTAL INVESTMENT EARNINGS	.00	9,008.27	500.00	(8,508.27)	1801.7
<u>SDC REVENUE</u>						
430-345-4530	WATER SDC	.00	76,600.00	76,600.00	.00	100.0
	TOTAL SDC REVENUE	.00	76,600.00	76,600.00	.00	100.0
	TOTAL FUND REVENUE	.00	85,608.27	77,100.00	(8,508.27)	111.0

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
430-490-6128	.00	22,700.23	80,000.00	57,299.77	28.4
430-490-6714	.00	206.25	00	(206.25)	.0
TOTAL MATERIALS & SERVICES	.00	22,906.48	80,000.00	57,093.52	28.6
TOTAL NON-DEPARTMENTAL	.00	22,906.48	80,000.00	57,093.52	28.6
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
430-700-8540	.00	.00	300,000.00	300,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	300,000.00	300,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	300,000.00	300,000.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
430-900-9899	.00	.00	79,797.00	79,797.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	79,797.00	79,797.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	79,797.00	79,797.00	.0
TOTAL FUND EXPENDITURES	.00	22,906.48	459,797.00	436,890.52	5.0
NET REVENUE OVER EXPENDITURES	.00	62,701.79	(382,697.00)	(445,398.79)	16.4

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

SEWER SDC FUND

ASSETS

440-1110	ALLOCATED CASH	70,820.54	
440-1115	CASH IN BANK - LGIP	70,172.47	
	TOTAL ASSETS		140,993.01

LIABILITIES AND EQUITY

FUND EQUITY

440-3100	BEGINNING FUND BALANCE	132,237.60	
	REVENUE OVER EXPENDITURES - YTD	8,755.41	
	BALANCE - CURRENT DATE	8,755.41	
	TOTAL FUND EQUITY		140,993.01
	TOTAL LIABILITIES AND EQUITY		140,993.01

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
440-315-4125 INTEREST EARNED	.00	2,035.56	500.00	(1,535.56)	407.1
TOTAL INVESTMENT EARNINGS	.00	2,035.56	500.00	(1,535.56)	407.1
<u>SDC REVENUE</u>					
440-345-4540 SEWER SDC	.00	20,349.00	21,420.00	1,071.00	95.0
TOTAL SDC REVENUE	.00	20,349.00	21,420.00	1,071.00	95.0
TOTAL FUND REVENUE	.00	22,384.56	21,920.00	(464.56)	102.1

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
440-490-6128 OTHER CONTRACT SERVICES	.00	13,629.15	99,000.00	85,370.85	13.8
TOTAL MATERIALS & SERVICES	.00	13,629.15	99,000.00	85,370.85	13.8
TOTAL NON-DEPARTMENTAL	.00	13,629.15	99,000.00	85,370.85	13.8
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
440-700-8550 SEWER SYSTEMS	.00	.00	35,000.00	35,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	35,000.00	35,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	35,000.00	35,000.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
440-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	13,172.00	13,172.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	13,172.00	13,172.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	13,172.00	13,172.00	.0
TOTAL FUND EXPENDITURES	.00	13,629.15	147,172.00	133,542.85	9.3
NET REVENUE OVER EXPENDITURES	.00	8,755.41	(125,252.00)	(134,007.41)	7.0

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

STORMWATER SDC FUND

ASSETS

445-1110	ALLOCATED CASH	35,516.29	
445-1115	CASH IN BANK - LGIP	49,808.71	
	TOTAL ASSETS		85,325.00

LIABILITIES AND EQUITY

FUND EQUITY

445-3100	BEGINNING FUND BALANCE	69,353.04	
	REVENUE OVER EXPENDITURES - YTD	15,971.96	
	BALANCE - CURRENT DATE	15,971.96	
	TOTAL FUND EQUITY		85,325.00
	TOTAL LIABILITIES AND EQUITY		85,325.00

CITY OF LOWELL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>					
445-315-4125 INTEREST EARNED	.00	1,440.96	200.00	(1,240.96)	720.5
TOTAL INVESTMENT EARNINGS	.00	1,440.96	200.00	(1,240.96)	720.5
<u>SDC REVENUE</u>					
445-345-4545 STORM DRAINAGE SDC	.00	14,531.00	13,460.00	(1,071.00)	108.0
TOTAL SDC REVENUE	.00	14,531.00	13,460.00	(1,071.00)	108.0
TOTAL FUND REVENUE	.00	15,971.96	13,660.00	(2,311.96)	116.9

CITY OF LOWELL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

STORMWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
<u>MATERIALS & SERVICES</u>					
445-490-6128 OTHER CONTRACT SERVICES	.00	.00	20,000.00	20,000.00	.0
TOTAL MATERIALS & SERVICES	.00	.00	20,000.00	20,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	20,000.00	20,000.00	.0
<u>CAPITAL OUTLAY</u>					
<u>CAPITAL OUTLAY</u>					
445-700-8560 STORMWATER IMPROVEMENTS	.00	.00	40,000.00	40,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
445-900-9899 UNAPPROPRIATED ENDING BALANCE	.00	.00	22,295.00	22,295.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	22,295.00	22,295.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	22,295.00	22,295.00	.0
TOTAL FUND EXPENDITURES	.00	.00	82,295.00	82,295.00	.0
NET REVENUE OVER EXPENDITURES	.00	15,971.96	(68,635.00)	(84,606.96)	23.3

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

WATER RESERVE FUND

ASSETS

520-1110	ALLOCATED CASH	9,402.23	
520-1115	CASH IN BANK - LGIP	30,949.49	
	TOTAL ASSETS		40,351.72

LIABILITIES AND EQUITY

FUND EQUITY

520-3100	BEGINNING FUND BALANCE	39,457.48	
	REVENUE OVER EXPENDITURES - YTD	894.24	
	BALANCE - CURRENT DATE	894.24	
	TOTAL FUND EQUITY		40,351.72
	TOTAL LIABILITIES AND EQUITY		40,351.72

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER RESERVE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INVESTMENT EARNINGS</u>						
520-315-4125	INTEREST EARNED	.00	894.24	10.00	(884.24)	8942.4
	TOTAL INVESTMENT EARNINGS	.00	894.24	10.00	(884.24)	8942.4
	TOTAL FUND REVENUE	.00	894.24	10.00	(884.24)	8942.4

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
520-900-9892 RESERVED FOR WATER BOND PYMT	.00	.00	39,415.00	39,415.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,415.00	39,415.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	39,415.00	39,415.00	.0
TOTAL FUND EXPENDITURES	.00	.00	39,415.00	39,415.00	.0
NET REVENUE OVER EXPENDITURES	.00	894.24	(39,405.00)	(40,299.24)	2.3

CITY OF LOWELL
 BALANCE SHEET
 JUNE 30, 2023

SEWER RESERVE FUND

ASSETS

521-1110	ALLOCATED CASH	5,754.34	
521-1115	CASH IN BANK - LGIP	10,316.47	
	TOTAL ASSETS		16,070.81

LIABILITIES AND EQUITY

FUND EQUITY

521-3100	BEGINNING FUND BALANCE	15,772.22	
	REVENUE OVER EXPENDITURES - YTD	298.59	
	BALANCE - CURRENT DATE	298.59	
	TOTAL FUND EQUITY		16,070.81
	TOTAL LIABILITIES AND EQUITY		16,070.81

CITY OF LOWELL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER RESERVE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>INVESTMENT EARNINGS</u>						
521-315-4125	INTEREST EARNED	.00	298.59	10.00	(288.59)	2985.9
	TOTAL INVESTMENT EARNINGS	.00	298.59	10.00	(288.59)	2985.9
	TOTAL FUND REVENUE	.00	298.59	10.00	(288.59)	2985.9

CITY OF LOWELL
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING JUNE 30, 2023

SEWER RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER REQUIREMENTS</u>					
<u>OTHER REQUIREMENTS</u>					
521-900-9892 RESERVED FOR SEWER BOND PYMT	.00	.00	15,764.00	15,764.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,764.00	15,764.00	.0
TOTAL OTHER REQUIREMENTS	.00	.00	15,764.00	15,764.00	.0
TOTAL FUND EXPENDITURES	.00	.00	15,764.00	15,764.00	.0
NET REVENUE OVER EXPENDITURES	.00	298.59	(15,754.00)	(16,052.59)	1.9



City Administrator's Office
P.O. Box 490 Lowell, OR 97452
Phone: 541-937-2157
Email: admin@ci.lowell.or.us

To: Mayor Bennett and City Council
From: Jeremy Caudle, City Administrator
Date: Friday, August 11, 2023
Re: Administrator's report for August

MEMO

This City Administrator's report covers activities since the July 18, 2023 regular meeting. A summary of major activities is as follows:

1. Last week, the Bedrock Fire team asked to use the city's sound and speaker system for one of their camps. We loaned them the equipment and signed a property receipt to keep track of it.
2. I have received several requests for preapplication meetings for development projects. I have also received our first land use application since the council approved the new development code. (The application is for a property line adjustment.) After a lull in land use activity, it appears that we might be receiving several new applications soon.
3. On August 1, I attended the Bedrock Fire community meeting. I have been receiving daily updates from the fire teams.
4. On August 8, Mayor Bennett and I met with the new superintendent of the Lowell School District, Scott Yakovich.
5. I have a meeting scheduled in September with our IT consultant. The purpose of the meeting is to review the cyber coverage application for tier two coverage through CIS. Tier two has a coverage limit of \$200,000, while our current tier one coverage has a \$50,000 limit. To qualify for the higher limit, we will need to implement certain policies and procedures, which I want to discuss with our IT consultant.
6. Responses to the request for proposals for auditing services are due August 21. To publicize the RFP, I emailed everyone on the State Audit Division's list of registered municipal auditors. That resulted in 224 separate emails informing these registered auditors of the RFP. I published an ad in the Daily Journal of Commerce. I also directly contacted 10 auditing firms between Roseburg and Salem informing them that the city is searching for an auditor. Out of those responses, one firm stated that they are interested, and I received several responses from auditors stating that they are not interested.
7. On August 7 and 8, the Public Works Director and I conducted a code enforcement review throughout the city.

- a. We identified over 200 violations from over 100 properties. Most of these are minor violations. Examples include spots of grass that exceed height limitations, fences that are leaning or have gaps, tree limbs that overhang sidewalks and are below the minimum height limits, dumpsters that aren't screened, and so on.
 - b. A few properties, however, have significant issues. We identified properties that have bags of trash piled up with apparent rodent infestations, large parcels of property that are overrun with blackberries and weeds, a few single-family residences that are overrun with blackberries and weeds, and a few houses that violate the city's "Uniform Code for the Abatement of Dangerous Buildings." The latter comprise houses that have structural issues and appear unsafe for habitation.
 - c. During our drive, I also noticed numerous residences that have shipping containers on their property. In my reading of the city's minimum building appearance standards, shipping containers are not allowed. I believe it would be helpful to communicate this in the next edition of "The Bridge" to better educate the public.
 - d. I am going to direct our enforcement efforts towards the most serious issues. That means property owners for the serious violations will receive an abatement notice. About 12 properties constitute the most serious violations. If property owners fail to comply, the next steps would be to issue citations or abatement proceedings. I budgeted for code abatement in the code enforcement department. The amount budgeted, however, would not cover all the most serious issues.
 - e. For the less serious issues, I will mail an informal violation notice. The informal violation means that the city is not going to pursue enforcement currently; however, the city reserves the right to pursue enforcement in the future if the situation continues or worsens. With our limitations in staff and resources, it is impossible for us to track down and enforce every violation of the city's nuisance and minimum building standard codes. The best we can do is focus our efforts on the worst offenders while educating the public on how to remain in compliance with the city's nuisance, noxious vegetation, and minimum building appearance regulations.
8. On August 11, I attended the League of Oregon Cities' small cities meeting here in Lowell. I would like to thank Mayor Bennett for setting up the meeting room prior to the meeting, as well as cleaning up afterwards. During the meeting, LOC staff summarized the outcome of this year's legislative session.
 9. The Blackberry Jam Festival Committee met on August 8. The committee reviewed lessons learned from this year's festival. Their next meeting is scheduled in October.

The festival's chairperson mentioned having a potluck or similar event for the volunteers.

10. The city decided not to submit an application this year for the Department of Transportation's Small City Allotment grant. Staff and I decided it's best to spend the next few months reviewing our transportation needs in collaboration with the City Council. It also appears that the pavement preservation plan from 2019 was not approved. I will place this on a future City Council meeting agenda for your review.
11. I have not yet had the opportunity to draft an assistance program for solid waste service. This is on my to-do list, but I don't anticipate having the time to complete this before I leave for vacation.

Magie Osgood Library

Report for August 15, 2023

Submitted by Peggy O’Kane, Library Director

Statistics as of August 1, 2023	Statistics for July 2023
Total Items in the catalog: 5,796	Material added: 255
Total Library cards: 267	Patrons added: 28
Total Check outs: 1053	Total checkouts: 234
	Visits to the library: 266
	Program attendance: 84

July 2023 was the first month we began collecting statistics for the number of people visiting the library.

July Activities

Children continued to sign up for the summer reading program in July. We had 57 children sign up in June and July. The tracking sheets are due back to the library in mid-August. In support of summer reading, we held two activities a week for children. The events were well attended. Children took home collages, rocket ships and other creations from the craft times.

We have 10 active volunteers and another half dozen awaiting background checks. Regular library duties for volunteers include labeling books, shelving them, staffing the circulation desk, watering our many plants, and greeting visitors. During July the volunteers also put in long hours preparing and staffing the used book sale held over Blackberry Jam weekend. The sale brought in over \$700.00. These funds will be the main portion of our budget to buy new materials in FY 23/24.

I applied for and received a \$2,500 grant from the Roundhouse Foundation to purchase capital items including an end panel for one section of the stacks, more book ends/supports and a second book truck.

Future plans:

Now that the bulk of the collection is in the catalog, I am turning my attention to promotion and publicity.

- I have begun to post regularly to the City’s Facebook page.
- I am preparing a brief electronic newsletter to be distributed to the library patrons who gave us their emails. I hope to send it out at the beginning of September and quarterly thereafter.
- Volunteer Sherry Carter is leading a project to create a 2024 calendar like the ones Maggie Osgood made. We hope this will be an annual tradition. For 2024 the calendar will feature old Blackberry Jam posters. There will be more about the project in the August Bridge.
- I have joined the Oregon Library Association Public Library Division Board. The group meets bi-monthly. My participation will enable me to make more contacts in public libraries across Oregon.

Agenda Item Sheet

City of Lowell City Council

Type of item:	Appointments
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Item title/recommended action:

Review Budget Committee application from Joshua R. Annis. – Discussion/ Possible action
At this time, City Council may vote to appoint Joshua R. Annis to the Budget Committee.

Justification or background:

Before and during budget season, the city encouraged citizens to apply to fill the vacancies on the Budget Committee. In spite of that, the Budget Committee still has two vacancies. Joshua R. Annis has applied to a seat on the committee. During the meeting, City Council may vote to appoint Annis to the Budget Committee. If appointed, Annis's term would expire 12/31/23, and there would be an opportunity to reapply for a term beginning 1/1/24 and ending 12/31/26.

Budget impact:

N/A

Department or Council sponsor:

Budget Committee

Attachments:

Volunteer application

Meeting date:	08/15/2023
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VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

Contact Information	
Name:	Joshua R. Annis
Street Address:	260 Rockcrest Dr
Mailing Address:	Same
City/State/Zip Code:	97452, Lowell OR
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	1
Place of Employment:	BCA
Occupation:	Teacher
Educational Background:	Sci
Prior Civic Activities:	None

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

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BY: 

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

Care for others

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

Want to help our community thrive

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Joshua R Annis
Signature	
Date	8-1-23

Our Policy

It is the policy of the City of Lowell to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Lowell accepts applications from potential volunteers throughout the year and will hold applications until vacancies exist on specific boards, commissions, or committees. Thank you for completing this application form and for your interest in volunteering with us.

Applications may be submitted by mail, in person, or email to:

City of Lowell
P.O. Box 490
70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us

Agenda Item Sheet

City of Lowell City Council

Type of item:	Appointments
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Item title/recommended action:

Review Parks and Recreation Committee application from Marisa (Meesa) Anders. – Discussion/ Possible action.

At this time, City Council may vote to appoint Marisa (Meesa) Anders to the Parks and Recreation Committee.

Justification or background:

The Parks and Recreation Committee currently has 1 vacancy. Meesa Anders has applied to fill that vacancy. Members on this committee serve for 2-year terms. Since this is a mid-year appointment to fill a vacancy, it is likely that Anders's term will expire prior to the 2-year term. Staff have not yet had the opportunity to prepare a spreadsheet to track vacancies and appointments to the committee. Once we prepare that spreadsheet (as we have done for the City Council and other city committees and commissions), we will communicate to Anders (if she is appointed) when her term is set to expire.

Budget impact:

N/A

Department or Council sponsor:

Budget Committee

Attachments:

Volunteer application

Meeting date:	08/15/2023
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VOLUNTEER APPLICATION

BOARDS, COMMISSIONS, AND COMMITTEES

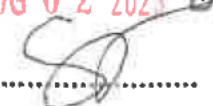
Contact Information	
Name:	Marisa (Meesa) Anders
Street Address:	455 North Shore Dr
Mailing Address:	[REDACTED]
City/State/Zip Code:	Lowell, Oregon
Home Phone:	[REDACTED]
Work Phone:	[REDACTED]
E-Mail Address:	[REDACTED]

Background	
Years of Residence in Lowell:	6
Place of Employment:	Peterson Cat
Occupation:	Fluid Analysis Manager
Educational Background:	High School, Some College
Prior Civic Activities:	Catholic Community services food bank, Sacred heart candy-striper, Event planning for Peterson, Blackberry Jam Committee

Boards, Commissions, or Committees of Interest

Please check all of the following Boards, Commissions, or Committees that interest you:

- City Council
- Budget Committee
- Planning Commission
- Parks and Recreation Committee
- Economic Development Committee
- Library (choose one) Committee / Volunteer
- Blackberry Jam Festival (choose one) Committee / Volunteer
- Other short-term task groups _____

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BY: 

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Board, Commission, or Committee to which you are applying.

I have worn many hats over the years and have always been interested in getting involved in the community committees. I have excellent planning capabilities and love to find new ways to solve old problems with thinking outside the box attitudes.
I have a lot to learn about the process and rules of a governed committee and look forward to an opportunity to do so.

Motivation

Discuss your motivation for serving on this Board, Commission, or Committee.

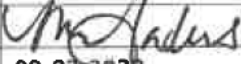
I'm very interested in being apart of our community where my kids are growing up. Also, the future planning for the parks goes hand in hand with being a lead member of the Blackberry Jam Festival.

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Marisa Anders (Meesa)
Signature	
Date	08-02-2023

Our Policy

It is the policy of the City of Lowell to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. The City of Lowell accepts applications from potential volunteers throughout the year and will hold applications until vacancies exist on specific boards, commissions, or committees. Thank you for completing this application form and for your interest in volunteering with us.

Applications may be submitted by mail, in person, or email to:

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70 N Pioneer St
Lowell, OR 97452
volunteer@ci.lowell.or.us

Agenda Item Sheet

City of Lowell City Council

Type of item:	Appointments
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Item title/recommended action:

Motion to appoint Public Works Director Max Baker to serve as City Administrator pro tempore during the City Administrator's absence from August 30 to September 6. – Discussion/ Possible action

Justification or background:

The City Administrator will be out of office starting 8/30/2023 to 9/6/2023. Staff recommended appointing Public Works Director Max Baker to serve as City Administrator pro tempore during the City Administrator's temporary absence, pursuant to L.R.C. 2.040. ("When the administrator is absent from the City ... the Council shall appoint an administrator pro tem who has the powers and duties of administrator, except that the administrator pro tem may appoint and remove employees only with Council approval." L.R.C. 2.040.)

Budget impact:

N/A

Department or Council sponsor:

Administration

Attachments:

N/A

Meeting date:	08/15/2023
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Agenda Item Sheet

City of Lowell City Council

Type of item:	Contract
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Item title/recommended action:

Motion to approve a memorandum of understanding with the Lowell/Fall Creek Education Foundation to accept a \$5,000 grant for caboos repairs and to authorize the City Administrator to sign. – Discussion/ Possible action

Justification or background:

The Lowell/Fall Creek Foundation approached the city with an offer for a \$5,000 grant to repair the siding on the caboos at Rolling Rock Park. The Foundation will provide the grants on a reimbursement basis. The MOU expires 12/31/24. Since the repair and grant were not included in the FY 23/24 budget, a supplement budget to recognize the grant and budget for the repairs may be required in the future.

Budget impact:

Receipt of grant revenues up to \$5,000

Department or Council sponsor:

Parks

Attachments:

MOU with the Lowell/Fall Creek Education Foundation

Meeting date:	08/15/2023
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MEMORANDUM OF UNDERSTANDING

This is a memorandum of understanding (“MOU”) between the City of Lowell (“City”) and the Lowell/Fall Creek Education Foundation (“Foundation”).

Background

One of the Foundation’s goals is to “Provide supplemental educational programs and opportunities that serve the members of Lowell School District and the Lowell/Fall Creek Community.” The Foundation achieves that goal by providing financial support for projects related to educational programs and opportunities.

To that end, the Foundation has secured \$5,000 that it wishes to grant to the City to repair the caboose located in Rolling Rock Park. The City and the Foundation wish to enter this MOU to specify the process through which the City can access this grant funding to repair the caboose.

The City and the Foundation agree as follows:

1. The Foundation will grant an amount not to exceed \$5,000 to the City for materials and labor to repair the caboose located in Rolling Rock Park.
2. The Foundation’s grant is on a reimbursement basis. This means that the City will pay for labor and materials up-front and request reimbursement from the Foundation.
3. The process for the City to request reimbursement from the Foundation for caboose repair expenses is as follows:
 - a. The City is required to receive prior approval from the Foundation’s Secretary/Treasurer for all repair expenses.
 - b. After receiving prior approval from the Foundation, the City will submit invoices to the Foundation for reimbursement.
 - c. The Foundation agrees to reimburse the City within 30 days of receiving a reimbursement request for eligible expenses.
4. Eligible repair expenses for reimbursement by the Foundation include materials and labor to repair the caboose’s siding. Disallowed expenses include: administrative/overhead expenses, accessories and decorations, and paint.
5. This MOU will expire on December 31, 2024. The City must submit final invoices for eligible expenses at least 45 days prior to the expiration date to ensure reimbursement. If the caboose repair project is not completed by the expiration date, then the City and Foundation may agree to negotiate a new MOU.
6. The City and Foundation may agree to amend this MOU with the mutual consent of both parties. Amendments must be in writing and signed by both the City and Foundation.
7. Contact information for the City and Foundation for correspondence and reimbursement requests is as follows:

City of Lowell
PO Box 490
Lowell, OR 97452

Email: jcaudle@ci.lowell.or.us

Lowell/Fall Creek Education
Foundation
65 S. Pioneer St.
Lowell, OR 97452

Email:

Signed and agreed:

City of Lowell

**Lowell/Fall Creek
Education
Foundation**

Signed: _____

Jeremy Caudle
City Administrator

Signed: _____

President

Date: __/__/2023

Date: __/__/2023